

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
688 SUGARTOWN ROAD, MALVERN, PA
MONDAY SEPTEMBER 17, 2018 AT 7:00 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors Robert T. Lange, William R. Shoemaker, and Barbara L. Handelin were present. Also present were Township Manager David R. Burman and Chief of Police John M. Narcise.

Mr. Lange led the Pledge of Allegiance to the Flag and a moment of silence for military personnel.

Announcements

Mr. Lange announced that the Board of Supervisors met in Executive Session immediately prior to the meeting to discuss personnel and legal matters.

New Business

Ms. Handelin moved to table consideration of the minutes of August 20, 2018. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to approve the list of expenditures and interfund transfers dated September 17, 2018. Ms. Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Ms. Shoemaker moved to accept the resignation of Zoning Officer Neil Vaughn. Ms. Handelin seconded the motion, with regrets and appreciation. There were no comments from the Board or the public, and the motion carried unanimously.

Ms. Shoemaker moved to appoint Dan Malloy of Pennoni as Interim Zoning Officer. Ms. Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to adopt Resolution 14 of 2018, a Resolution authorizing the Township Manager to execute the Grant Reimbursement Agreement and other documents related to the Green-Light-Go Grant. Mr. Burman reported that Willistown has been awarded \$246,320 in funding from Pennsylvania's Green Light Go grant program. Ms. Handelin seconded the motion. Tom Renkey of Tulip Drive asked about the timing of the project and the budget impact. Mr. Burman reported that the funds will be utilized to install fiber optic cable for the connection of six traffic signals along Lancaster Avenue (Route 30). The Township's approved budget for 2018 includes \$60,000 in matching funds for this project. This funding will be combined with \$180,000 in ARLE grant funds awarded in 2016 for improvements along the same corridor. The Township's 2018 budget includes \$20,000 in matching funds for this project. These funds will be utilized to improve the Route 30 corridor through Willistown Township, connecting with similar improvements in Tredyffrin and East Whiteland Townships. Mr. Burman reported that the overall project could take years, and the matching funds would be budgeted each year until completion, as required by the grant agreements. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to authorize the Township Manager to proceed with emergency replacement of the sanitary sewer at Long Lane and McKinley Avenue, which was damaged as the result of flash flooding on August 13, 2018. Ms. Handelin seconded the motion. Mr. Burman reported that he has been working with the Director of Public Works, the Township's Wastewater Engineer, the Township Solicitor, the neighbors, and the Department of Environmental Protection to address this matter. The Contractor

on the project will be Fidelity Contracting LLC of Elverson, PA. Mike Fernandez of McKinley Avenue and Doug Tietbohl of Long Lane commented and discussed the project with the Board and Mr. Burman. Mr. Burman advised that the manholes had been ordered and should arrive within the next week or two. The neighbors indicated that the maps they had seen were different from the markouts in the field. Mr. Burman agreed that it appears the original plans from the 1970's did not reflect the actual location of the pipe when it was installed. The pipe's actual location was slightly different from the original plan. Therefore, revised easements would be prepared for review and approval by the affected landowners. The neighbors asked how long the project would last. Mr. Burman reported that the contractor believes the work can be substantially complete within about two to three weeks of Notice to Proceed. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. Lange asked Mr. Burman to report on the Minimum Municipal Obligation (MMO). Mr. Burman reported that State Law requires the Township Manager, or Chief Administrative Officer, to certify the actuarially prepared Minimum Municipal Obligation to the Board by the end of September each year. Mr. Burman certified that the 2019 MMO for the Willistown Township Police Pension Plan would be \$737,199. Mr. Burman certified that the 2019 MMO for the Willistown Township Nonuniform Pension Plan would be \$89,000. David Trainor of Duffryn Avenue commented. No further action was necessary.

Police Report

Chief Narcise reported on recent activities of the Willistown Township Police Department, including sentencing of a local resident convicted of sex crimes against children to 100 years in federal prison. The Chief also reported on activities relating to traffic concerns at Sugartown Road and Monument Avenue where he is working with Malvern Borough's Chief to petition PennDOT to study the intersection. The Chief reports that he is working with Mr. Burman and the Township's Traffic Engineer, Michael Schneider of Pennoni, to determine the options that may be available at Dutton Mill Road at Route 926, including the potential for an all-way stop. The Chief reported that a recent study of Forest Lane revealed an average speed of 33 MPH in a 35 MPH speed zone. Chief Narcise reported that a study of Barr Road indicated average speeds at or below the posted speed limit. Ms. Handelin discussed these concerns with Chief Narcise. Mahala Renkey, Doug Tietbohl, Ally Barchi commented on the Chief's report.

Citizens' Comments

Mike Malley of Long Lane commented with regard to the sewer project discussed above. Mr. Malley arrived late and Mr. Burman, therefore, repeated the discussion for Mr. Malley because he is an affected landowner.

Mahala Renkey of Tulip Drive inquired with regard to recent work at Pump Station #4 on Line Road. Mr. Burman reported that the Township is investigating the infiltration of clear water into the pumping station. Ms. Renkey offered a number of helpful comments and insights from the Applebrook Meadows Homeowner's Association consultant, Princeton Hydro.

Ally Barchi of Laurel Circle asked Chief Narcise to perform a speed study on Spring Road.

Norman MacQueen of Shepherd Road indicated that he had received a letter in the mail that alleging that Willistown Township had the highest administrative costs. He asked Supervisor Handelin if it was true that Willistown had the highest administrative costs. Ms. Handelin declined to engage in this discussion, noting that she was not responsible for the letter received by Mr. MacQueen. He then asked Supervisor Handelin what the Township's tax rate was. Supervisor Handlin declined to engage in this discussion. David Trainor of Duffryn Avenue commented, as well.

Mr. Lange commented that he would like to see an end to the mean-spirited comments in Willistown. Willistown is full of good and decent people that should not be affected by the trickle-down of incivility from other levels of government.

Ms. Handelin commented that her candidacy has been not about division, but about getting people activated to connect as members of this community.

Next Meeting

The next Regular Meeting of the Board of Supervisors is scheduled for Monday, October 1, 2018 at 7:00 PM at 688 Sugartown Road.

Adjournment

Seeing no further business, the meeting adjourned.

Sincerely,



David R. Burman, Secretary