

WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
688 SUGARTOWN ROAD, MALVERN, PA
NOVEMBER 13, 2017 AT 7:00 PM

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 6:00 PM. Supervisors William R. Shoemaker, George J. McHugh, IV, and Robert T. Lange were present. Also present was Township Manager David R. Burman and Chief of Police John M. Narcise.

Mr. McHugh led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Announcements

The Board of Supervisors will convene a Special Meeting at 7:00 PM on December 11, 2017 in the cafeteria of Sugartown Elementary School to consider Ordinance Amendments concerning the keeping of animals. Additional details are available on our website and a full presentation and discussion will take place at the meeting on December 11th.

New Business

Mr. McHugh moved to approve the Minutes of the meeting held October 23, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve the Minutes of the special meeting held October 30, 2017. Mr. Shoemaker seconded the motion, as Mr. Lange was not present for the meeting on October 30th. There were no comments from the Board or the public and the motion passed by a vote of 2-0, as Mr. Lange was not present.

Mr. McHugh moved to approve the list of disbursements and Interfund transfers dated November 13, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve the recording of the Procurement Card Reconciliation for September, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve Resolution 24 of 2017, updating the Willistown Employee's Medical Reimbursement Program through Benefits Design Specialists. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to appoint Christian Arena to fill and unexpired vacancy on the Parks & Recreation Board. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to authorize the Township Engineer to inspect the improvements in Applebrook Meadows, pursuant to Section 510(a) of the Pennsylvania Municipalities Planning Code. Mr. Lange seconded the motion. Mahala Renkey and Tom Renkey of Tulip Drive inquired as to the amount of the latest request for release of financial security on the project. Mr. Burman reported that the latest request, received approximately a week before this meeting, represented a full release of all funds including the contingency, on all three phases of the project. Mr. Shoemaker reported that the MPC requires the Board to take this action, which will be followed by the submission of a written report from the Township Engineer. Mr. Burman

reported that he would notify the HOA Board upon receipt of the report from the Township Engineer. Mike Kerr of Stonehenge Lane asked whether the Financial Security Agreement included a formal buy-out provision. Mr. Shoemaker and Mr. Burman indicated it did not.

Police Report

Chief Narcise reported that an arrest had been made in an embezzlement case involving the theft of approximately \$800,000. Because the investigation is ongoing, Chief Narcise could release no further details.

The Chief also reported that the officers would participate in “no shave November”, raising money and awareness for “Unite For Her” (supporting those who suffer from breast cancer) and “Miles for Mark” (supporting those who suffer from lung cancer).

Chief Narcise reported that the Pennsylvania State Police recently completed an audit of the Willistown Police Department’s criminal history and NCIC entries, including some files dating back to the 1960’s. The Chief reported that the Department did well, and he thanked Diane Moore and Nancy Sheehan for their efforts.

The Chief reported on the Department’s participation in the National Drug Takeback on October 28th.

Citizens’ Comments

Karl Schuh of Bryan Avenue reported that there were quite a few vines growing on the PECO lines along Paoli Pike. Mr. Burman stated that he would report the concern to the Township’s contact at PECO.

Mike Kerr of 33 Stonehenge commented on the special meeting scheduled for December 11th.

Next Meeting

The next regular meeting of the Board of Supervisors will be held on Monday, November 27, 2017 at 7:00 PM at 688 Sugartown Road.

Adjournment

There being no further business, the meeting adjourned.

Respectfully submitted,



David R. Burman
Secretary