

WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
688 SUGARTOWN ROAD, MALVERN, PA
OCTOBER 9, 2017 AT 7:00 PM

The regular meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors William R. Shoemaker, George J. McHugh, IV, and Robert T. Lange were present. Also present were Township Manager David R. Burman and Sergeant Detective Jeffrey Heim.

Mahala Renkey led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Announcements

None.

New Business

Mr. McHugh moved to approve the Board of Supervisors meeting minutes dated September 25, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public and the motion passed unanimously.

Mr. McHugh moved to approve the List of Disbursements and Interfund Transfers dated October 9, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to appoint Bryan Grimm and Brad DeHart to fill unexpired terms on the Parks & Recreation Board. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to record the Procurement Card Reconciliation Report for August 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to adopt Resolution 23 of 2017, adopting the PennDOT Master Casing Agreement. Mr. Lange seconded the motion. Mr. Burman explained that this is the standard three-year agreement with PennDOT, running through September 30, 2020. PennDOT agrees to perform Utility Work required to adjust castings (typically manhole rings and covers) to the proper elevation as may be required during any general maintenance or road reconstruction projects on State roads in which Township utilities are located. The Agreement provides a mechanism for communication of project plans, exchange of materials, and reimbursement of costs on a unit costs basis. There were no further comments, and the motion carried unanimously.

Mr. McHugh moved to authorize the Township Manager to execute a Memorandum of Understanding with PennDOT for Traffic Studies and Signal Adjustments along the Cedar Hollow Road and Route 30 Corridors. Mr. Lange seconded the motion. David Trainer asked whether this would provide for computerized control of the traffic flow. Mr. Shoemaker explained that the signals along these corridors are interconnected and the MOU provides for implementation of enhanced timing. Mr. Burman explained that The MOU establishes roles and responsibilities to implement traffic signal timings at the following intersections: Paoli Pike & Cedar Hollow Road; Lancaster Avenue & Cedar Hollow Road; Lancaster Avenue, Moreland Road & King Road; Lancaster Avenue & West Central Avenue; and, Lancaster Avenue & Central Avenue at Paoli Hospital Drive.

PennDOT and their consultant team will perform data collection and analysis, and provide proposed timings to PennDOT and Willistown Township. Upon concurrence, PennDOT will implement the proposed timings. There were no further comments, and the motion carried unanimously.

Mr. McHugh moved to reappoint Kimberly McDonnell to continue serving on the Paoli Library Board. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Police Report

Sergeant Detective Heim reminded residents to lock the doors of their homes and cars, utilize exterior lights, and remain vigilant for suspicious activity. Mahala Renkey and Tom Renkey, both of Tulip Drive inquired about the use of lights at the soccer fields on Line Road. Mr. Shoemaker explained that this was a zoning matter. Residents should feel free to report alleged violations so that the Township can continue to gather evidence for potential enforcement action.

Citizens' Comments

Mahala Renkey of Tulip Drive inquired about the status of the punchlist for the Applebrook Meadows Development. Mr. Burman reported that the Township Engineer is leading the effort with the Developer. Ms. Renkey also inquired about the status of landscaping on the property. Mr. Burman reiterated that the Township consultants continue to work with the Developer. In follow-up to Ms. Renkey's questions about the use of contingency funds on the project, Mr. Burman reported that the contingency funds would be held in the Letter of Credit until the Developer submits a request for the final release of financial security on the project. Mr. Burman further reported that it is the Township's intent to hold the contingency funds in the Letter of Credit until the Developer has completed all required work to the satisfaction of the Township's consultants and Board of Supervisors.

Next Meeting

The next regular meeting of the Board of Supervisors will be held on Monday, October 23, 2017 at 7:00 PM at 688 Sugartown Road.

Adjournment

There being no further business, Mr. Lange moved to adjourn the meeting. Mr. McHugh seconded the motion. There were no comments from the Board or the public and the meeting adjourned.

Respectfully submitted,



David R. Burman
Township Manager