

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
688 SUGARTOWN ROAD, MALVERN, PA
SEPTEMBER 11, 2017 AT 7:00 PM**

The regular meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors William R. Shoemaker, Robert T. Lange and George J. McHugh, IV were present. Also present were Township Manager David R. Burman, Solicitor Vincent M. Pompo, Sergeant Detective Jeffery Heim, and Zoning Officer Neil D. Vaughn..

Pledge of Allegiance

Resident Andrew Vaskas led the Pledge of Allegiance to the Flag, followed by a moment of silence for Military Personnel, and the Firefighters, First Responders and civilians who lost their lives during the attacks on September 11, 2001.

Announcements

None.

New Business

Mr. Lange moved to approve the minutes of the Regular Meeting held August 14, 2017. Mr. McHugh seconded the motion. There were no comments from the Board or the public, and the motion carried by a vote of 2-0, as Mr. Shoemaker was not present for the August 14th meeting.

Mr. Lange moved to approve the minutes of the Special Meeting held July 24, 2017. Mr. Shoemaker seconded the motion, as Mr. McHugh was not present for the July 24th meeting. There were no comments from the Board or the public, and the motion carried by a vote of 2-0, as Mr. McHugh was not present for the July 24th meeting.

Mr. McHugh moved to approve the List of Disbursements and Interfund Transfers dated September 11, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve the recordation of the Procurement Card Reconciliation Report for July 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker introduced consideration of an Asset Purchase Agreement for the extension of the pressure sewer which is ultimately intended to service ten residential properties on Sugartown Road near School Lane. Mr. Shoemaker explained that the landowner at 617 Sugartown Road had explored several alternatives for sewage disposal after demolishing the existing home on the property. Potential alternatives included installation of an onlot system and connection through easements to the sewer in Dovecote. Ultimately, the Township and the landowner opted for the extension of pressure sewer from School Lane. David Trainer of Duffryn Avenue and Andrew Vaskas of Poali Pike commented during the discussion. Mr. McHugh moved to approve the Asset Purchase Agreement in the amount of \$41,364.87 which is based on the actual cost of construction minus the sellers' pro rata share based on a total of ten properties ultimately connecting to the sewer. Mr. McHugh moved to approve the Asset Purchase Agreement. Mr. Lange seconded the motion. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve advertising an Ordinance establishing the Sugartown Road / School Lane Sewer District, for consideration on September 25, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker introduced consideration of a recommendation from the Willistown Police Pension Review Board to reduce the actuarial assumed rate of return from 7.25% to 7.00% for purposes of calculating the Township's Actuarial Accrued Liability and Minimum Municipal Obligation. Mr. Shoemaker noted that this action is prudent based on the long-term expectations for investments in the market. Mr. Shoemaker further explained that the Board typically maintains a slightly under-funded liability in the Pension Fund, largely because the Board prefers to maintain liquidity in its cash reserves, rather than restricting the use of cash reserves by placing them in the Pension Fund. Mr. McHugh moved to reduce the assumed rate of return in the Pension Fund from 7.25% to 7.00%. Mr. Lange seconded the motion. There were no further comments from the Board or the public, and the motion carried unanimously.

Police Report

Detective Sergeant Heim introduced Officer William Viebahn, who had been sworn in earlier in the day by Judge Tartaglia. A formal swearing-in ceremony will take place during the Supervisors' meeting on September 25, 2017.

Fred Haack of East King Road asked whether an officer had been permanently assigned to traffic duty. Detective Sergeant Heim reported that today was Officer Viebahn's first day, and he expected the reassignment of officers to take place in the coming weeks.

Citizens' Comments

Jack McGinley of Duffryn Avenue inquired about recent policy activity on Duffryn Avenue near Second Avenue. Detective Sergeant Heim discussed with Mr. McGinley.

Next Meeting

The next meeting of the Board of Supervisors will be held on Monday, September 25, 2017 at 7:00 PM in the Municipal Meeting Room at 688 Sugartown Road.

Adjournment

There being no further business, the meeting adjourned.

Respectfully submitted,



David R. Burman
Secretary