

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**  
**688 SUGARTOWN ROAD, MALVERN, PA**  
**MAY 22, 2017 AT 7:00 PM**

The regular meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors William R. Shoemaker, George J. McHugh IV and Robert T. Lange were present. Also present were Township Manager David R. Burman, Chief of Police John M. Narcise, and Zoning Officer Neil D. Vaughn.

Mr. Burman led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Announcements**

Mr. Shoemaker announced that the next meeting of the Board of Supervisors would take place on June 12, 2017 under the pavilion at Garret Mill Park located at Garrett Mill Road and West Chester Pike.

**New Business**

Mr. McHugh moved to approve the minutes of the Board of Supervisors' regular meeting dated May 8, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public and the motion passed unanimously.

Mr. McHugh moved to approve the List of Expenditures and Interfund Transfers dated May 22, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Chief Narcise reported on recent activities of the Police Department. Of note, there were three falls at the Radnor Hunt Races this year, which resulted in injuries to the riders. The Chief reported that he had received a request from Radnor Hunt to allow for Trap Shooting for members. The Chief reported that permission will be granted, pursuant to Chapter 135 of the Willistown Township Code, for trap shooting to occur twice a month between the hours of noon and 4 PM, on a remote portion of the property, subject to other conditions.

Mr. McHugh moved to approve Resolution 18 of 2017, awarding a contract for the 2017 Road Resurfacing Program. Mr. Lange seconded the motion. Mr. Burman reported that bids ranged from \$214,100 to \$253,265. The lowest responsible bidder was Macanga, Inc. with a bid of \$214,100. Mike Kerr of Stonehenge Lane asked if the Township could send him the bid tabulation. David Traynor of Duffryn Avenue asked which roads would be resurfaced this year. Mr. Burman reported that the following roads would be included:

Grubb Road – Jaffrey Road to Davis Road  
Grubb Road – Bridge south of Colonial Way to a point south of Treble Lane  
Cobblestone Drive – Willistown Twp. Line to Willistown Twp. Line  
Moreland Road – Paoli Pike to Dead End  
Jaqueline Drive – North Cedar Hollow to North Cedar Hollow  
School Lane – Harvey Lane to Sugartown Road  
Joanna Drive – Paoli Pike to Cul-De-Sac  
Faggs Manor Road – Paoli Pike to Cul-De-Sac

There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker introduced consideration of Ordinance 3 of 2017, updating regulations to include trails. Mr. McHugh moved to adopt Ordinance 3 of 2017. Mr. Lange seconded the motion. Fred Haack inquired about enforcement. Mr. Shoemaker reported that enforcement of the parks ordinance comes under the jurisdiction of the Police Department. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve a modification to the Investment Policy Statement for the Willistown Police Defined Benefit Plan. Mr. Lange seconded the motion. Mr. Burman reported that the modification will identify Vanguard Advisers, Inc. as a fiduciary for the Plan, rather than *the sole* fiduciary. Chief Narcise thanked the Board for taking steps to monitor the Pension Plan over the years, including the establishment and formalization of the Pension Advisory Board. There were no further comments from the Board or the public, and the motion passed unanimously.

#### **Citizens' Comments**

Mahala Renkey of Tulip Drive expressed concern about the signage in the Applebrook Meadows Development. Mr. Shoemaker reported that the signage would be owned by the Homeowners Association after Dedication is completed, but it must be installed as shown on the approved Land Development Plans prior to that time. A discussion ensued about Federal Department of Transportation Standards. Mr. Shoemaker reiterated that all signage in the Development must conform to the approved Land Development Plans, which generally incorporates those standards. Mrs. Renkey also expressed concern about the trees and other plantings on the property. Mr. Burman accepted a copy of a plan of the area adjacent to Paoli Pike, in which Mrs. Renkey indicates several required trees are missing.

Mike Kerr of Stonehenge Lane asked if the Township has received any applications or other submissions for the Chance Property. Mr. Shoemaker reported that nothing had been received recently.

#### **Next Meeting**

The next regular meeting of the Board of Supervisors will be held on June 12, 2017 under the pavilion at Garret Mill Park located at Garrett Mill Road and West Chester Pike.

#### **Adjournment**

There being no further business, Mr. Lange moved to adjourn the meeting. Mr. McHugh seconded the motion. There were no comments from the Board or the public and the meeting adjourned.

Respectfully submitted,



David R. Burman  
Secretary