

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**  
**688 SUGARTOWN ROAD, MALVERN, PA**  
**DECEMBER 19, 2016 AT 7:00 PM**

The regular meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors William R. Shoemaker, George J. McHugh IV and Robert T. Lange were present. Also present were Township Manager David R. Burman, Chief of Police John M. Narcise and Zoning Officer Neil D. Vaughn.

David R. Burman led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Announcements**

None.

**New Business**

Mr. McHugh moved to approve the minutes of the Board of Supervisors' regular meeting dated November 28, 2016. Mr. Lange seconded the motion. There were no comments from the Board or the public and the motion passed unanimously.

Mr. McHugh moved to approve the List of Expenditures and Interfund Transfers dated December 19, 2016. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to record the Procurement Card Reconciliation for October 2016. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Chief of Police Narcise thanked the residents for the enormous number of holiday cookies and other tokens of encouragement, particularly in light of recent events in the United States and around the world.

**Resolutions**

Mr. Shoemaker read the Year End Resolutions into the record.

Mr. McHugh moved to approve Resolution 26 of 2016, Establishing 2017 Sewer Rates (3.6% rate increase). Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to approve Resolution 27 of 2016, Establishing 2017 Real Estate Tax Millage (no tax increase). Mr. Lange seconded the motion. Michael Kerr of 33 Stonehenge Lane expressed his thanks. There were no further comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to approve Resolution 28 of 2016, the Adoption of 2017 Operating and Capital Budget (\$12.3 million total). Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to approve Resolution 29 of 2016, Appropriation of Funds to Meet Unbudgeted Expenditures. Mr. Lange seconded the motion. There were no further comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to approve Resolution 30 of 2016, Approving the Transfer of Unencumbered Balances. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to approve Resolution 31 of 2016, Establishing a Sugartown Road - School Lane Sewer Fund. Mr. Lange seconded the motion. Michael Kerr of 33 Stonehenge Lane asked for more detail on the resolution, and Mr. Shoemaker explained the nature of the project. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to approve Resolution 32 of 2016, Establishing a West Chester Pike Sewer Fund. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to approve Resolution 33 of 2016, approving application for a PECO Green Region Grant Application. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

#### **Subdivision and Land Development Applications**

Mr. Shoemaker read into the record the proposed conditions for approval of Application No. S-6-16, a minor two-lot subdivision at 12 Duffryn Avenue known as Greenstone 2. One new single family dwelling is proposed in the application. Mr. McHugh moved that the Board approve the application with the stated conditions. Mr. Lange seconded the motion. Mike Kerr of 33 Stonehenge asked who the Developer would be, and Mr. Shoemaker responded that the Applicant was "Greenstone 2 Development Corporation". There were no further comments from the Board or the public, and the motion passed unanimously.

#### **Conditional Use Decision and Order**

Mr. Shoemaker read into the record the proposed conditions for approval of Application C-2-16, the application of Michael A. and Jane C. Stolper seeking conditional use approval for the construction of a driveway and sealed public water supply well on precautionary slopes at 6022 West Chester Pike. Mr. McHugh moved that the Board approve the application with the stated conditions. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker read into the record the proposed conditions for approval of Application C-7-14, the application of 1720 West Chester Pike, L.P. seeking conditional use approval to develop a 39-unit townhome community located on the south side of West Chester Pike west of Dutton Mill Road. Mr. McHugh moved that the Board approve the application with the stated conditions. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion 2 to 1, with Mr. Lange voting against.

#### **Citizens' Comments**

Mr. Peter Batchelor of 32 Laurel Circle hand delivered packets of information to the Board and requested a private meeting with the Board of Supervisors. Mr. Shoemaker asked Mr. Burman to inquire with the Township Solicitor as to whether such a meeting was possible. Mr. Shoemaker further advised Mr. Batchelor that the subject matter of the materials may constitute a legal matter, and that he should anticipate a response from the Township after the holidays. Mike Kerr of 33 Stonehenge Lane inquired as the subject matter, and Mr. Batchelor declined to discuss it. The Supervisors had no further comment.

#### **Next Meeting**

The annual Organizational meeting of the Board of Supervisors will be held on Tuesday, January 3, 2017 at 6:30 PM at 688 Sugartown Road.

#### **Adjournment**

There being no further business, Mr. Lange moved to adjourn the meeting. Mr. McHugh seconded the

motion. There were no comments from the Board or the public and the meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "David R. Burman".

David R. Burman  
Secretary