

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
688 SUGARTOWN ROAD, MALVERN, PA
MARCH 27, 2017 AT 7:00 PM**

The regular meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors William R. Shoemaker, George J. McHugh IV and Robert T. Lange were present. Also present were Township Manager David R. Burman, Sergeant Detective Jeffrey Heim, and Zoning Officer Neil D. Vaughn.

Mr. Shoemaker led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Announcements

None.

New Business

Mr. McHugh moved to approve the minutes of the Regular Meeting held February 13, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public and the motion unanimously carried.

Mr. McHugh moved to approve the List of Expenditures and Interfund Transfers dated March 27, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public and the motion passed unanimously.

Mr. McHugh moved to approve Resolution 13 of 2017, a Resolution commemorating the life of Paul H. Wilkins, former Chief of the Malvern Fire Company, and his contributions to Willistown Township and the surrounding communities. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to transfer certain historic records to Historic Sugartown, as that organization is better suited than the Township for maintaining and preserving those records. Mr. Lange seconded the motion. Mr. Shoemaker reported that this is a recommendation from the Historical Commission, and has been done in the past with similar documents. Mr. Shoemaker reported that the following records would be included in the transfer:

- 100th Anniversary after Paoli Massacre, Sept. 20, 1877, proceeding on the dedication of the monument
- Journal – Sarah W. Green Diary, Jan. 1914 – Aug. 1916
- Journal – Sarah W. Green Diary, Aug. 1916 – Apr. 1918
- Ledger – Daniel W. Green, Blacksmith Shop, 54-8-33, Day Book, 1864-1868
- Unidentified Diary Green / Etty Family, Jan. 1912 – Dec. 1913, 54-8-33
- Ledger Book, Daniel W. Green, Blacksmith Shop, 1874-1887
- Sugartown Union Sunday School NO. 3, Holy Bible 1871
- Sugartown Sunday School Library, The Last Sunday School Lesson Remembered, The Story of Harriet Russell
- Holy Bible 1904
- Gospel Hymns #56, 1888 and 1887

There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to Authorize Johnson Controls, Inc. to proceed with the installation of four (4) dehumidification units and two (2) electric coil heaters, as well all required controls, piping, ductwork and electrical wiring, in the police building, under the PA COSTARS Cooperative Purchasing Agreement at a cost of \$59,825. Mr. Lange seconded the motion. Fred Haack of King Road inquired as to how we can avoid the need for this in future. Mr. Shoemaker discussed this with Mr. Haack, and further indicated how rare it is for the Township to build a facility as large and complex as the police building. There were no further questions from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to authorize the procurement of a new, fully equipped police vehicle in an amount not to exceed \$39,000, to replace a police vehicle that was recently destroyed in a vehicle accident. Mr. Lange seconded the motion. Mr. Shoemaker noted that the officer driving the vehicle sustained only minor injuries, thankfully. Mike Kerr of Stonehenge Lane commented about the accident. There were no further comments from the Board or the public, and the motion carried unanimously.

Sergeant Detective Jeffrey Heim provided an update on recent police department activities. Most notably, residents are reminded to lock the doors of their cars and homes, especially now that the weather is getting nicer. Sergeant Detective Heim noted that the cost of surveillance cameras is quite reasonable and these can be helpful during investigations, for those who can afford them. Jack McGinley of Second Avenue inquired about parking regulations in his neighborhood, and the Board assisted Mr. McGinley with this information.

Mr. McHugh moved to authorize an advertisement for bids for the 2017 Road Resurfacing Program, which is expected to include the following locations:

- Grubb Road I – Jaffrey Road to Davis Road
- Grubb Road II – Bridge south of Colonial Way to a point south of Treble Lane
- Cobblestone Drive – Willistown Twp. Line to Willistown Twp. Line
- Moreland Road – Paoli Pike to Dead End
- Jaqueline Drive – North Cedar Hollow to North Cedar Hollow
- School Lane – Harvey Lane to Sugartown Road
- Joanna Drive – Paoli Pike to Cul-De-Sac
- Faggs Manor Road – Paoli Pike to Cul-De-Sac

Mr. Lange seconded the motion. Mike Kerr of Stonehenge Lane asked whether the Township still utilizes the tar and chip process. Mr. Shoemaker indicated the Township does not. There were no further questions from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to appoint Catherine Rubenstone to fill an unexpired term on the Planning Commission. Mr. Lange seconded the motion. Mr. Shoemaker indicated that several residents had expressed an interest in filling the position, and Ms. Rubenstone was well qualified to assume the role. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve the Agreements relating to Application S-6-16, the application of Greenstone 2 Development for a two-lot subdivision at 12 Duffryn Avenue. Mr. Lange seconded the motion. There were no further comments from the Board or the public, and the motion carried unanimously.

Citizens' Comments

None.

Next Meeting

The next meeting of the Board of Supervisors will be held on Monday, April 10, 2017 at 7:00 PM in the Municipal Meeting Room at 688 Sugartown Road.

Adjournment

There being no further business, the meeting adjourned.

Respectfully submitted,



David R. Burman
Secretary