

WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
688 SUGARTOWN ROAD, MALVERN, PA
FEBRUARY 13, 2017 AT 7:00 PM

The regular meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors William R. Shoemaker, George J. McHugh IV and Robert T. Lange were present. Also present were Township Manager David R. Burman, Chief of Police John M. Narcise, and Zoning Officer Neil D. Vaughn.

Mr. Burman led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Announcements

None.

New Business

Mr. McHugh moved to approve the minutes of the Regular Meeting held January 23, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public and the motion passed by a vote of 2-0. Mr. Shoemaker abstained because he was not present for the January 23rd meeting.

Mr. McHugh moved to approve the List of Expenditures and Interfund Transfers dated February 13, 2017. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to adopt Resolution 9 of 2017, appointing the Township Manager and Township Treasurer as delegates to the Chester County Tax Collection Committee. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approved Resolution 10 of 2017, authorizing the disposition of certain Township records in accordance with the State's Municipal Records Manual. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to authorize the purchase of a new code enforcement vehicle under the Pennsylvania COSTARS Cooperative Purchasing Agreement. Mr. Lange seconded the motion. Jack McGinley of 2 Second Avenue inquired about the vehicle. Mr. Shoemaker reported that the vehicle would be a GMC 2500 pickup truck. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker requested a motion to approve an Agreement with the Rustmont Homeowners Association, terminating an escrow agreement dating back to the early 1980's, in which \$8,400 had been placed in escrow to reimburse the Township for any work that might be necessary in the event the then-newly-formed HOA failed to fulfill any of its responsibilities relative to the public improvements on the HOA's property. Mr. McHugh moved to approve the termination Agreement. Mr. Lange seconded the motion. There were no further comments from the Board or the public, and the motion carried unanimously.

Police Report

Chief Narcise reported on recent police department activities and investigations.

Subdivision and Land Development

After a brief presentation by the Applicant, Mr. McHugh moved to approve Application Number L-4-16, the

Application of Michael A. and Jane C. Stolper to construct a two-story office building as part of the master plan for their property at 6022 West Chester Pike. Mr. Lange seconded the motion. As this project had received a recommendation for approval from the Willistown Township Planning Commission, there were no further comments from the Board or the public, and the Board unanimously approved the Application.

Public Hearings

Mr. Shoemaker introduced a public hearing for consideration of Ordinance 1 of 2017, an Ordinance amending Chapters 139 and 123 of the Willistown Township Code to revise the definition of Lot Area in the Zoning and Subdivision and Land Development Ordinances. A court reporter was present and a stenographic record of the proceedings will be on file in the Township offices. There were no comments during the hearing. Mr. McHugh moved to approved Ordinance 1 of 2017. Mr. Lange seconded the motion. As this Ordinance had received a recommendation for approval from the Willistown Township Planning Commission, there were no further comments from the Board or the public, and the Board unanimously adopted the Ordinance.

Mr. Shoemaker introduced a public hearing for consideration of Ordinance 2 of 2017, an Ordinance amending Chapters 139 of the Willistown Township Code to permit mixed-use buildings within the Highway Business District. Mr. Shoemaker clarified that the proposed Ordinance would allow mixed use buildings with offices on the first floor and residential uses above. A court reporter was present and a stenographic record of the proceedings will be on file in the Township offices. Mahala Renkey of Tulip Drive and David Traynor of Duffryn Avenue inquired and/or commented during the hearing. Mr. Shoemaker noted that a landowner had approached the Township about such a project in the vicinity of the Great American Pub. There were no further comments during the hearing. Mr. McHugh moved to approve Ordinance 2 of 2017. Mr. Lange seconded the motion. This Ordinance had received a recommendation for approval from the Willistown Township Planning Commission, there were no further comments from the Board or the public, and the Board unanimously adopted the Ordinance.

Citizens' Comments

None.

Next Meeting

The next meeting of the Board of Supervisors will be held on Monday, February 27, 2017 at 7:00 PM at 688 Sugartown Road.

Adjournment

There being no further business, Mr. Lange moved to adjourn the meeting. Mr. McHugh seconded the motion. There were no comments from the Board or the public and the meeting adjourned.

Respectfully submitted,



David R. Burman
Secretary



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