

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**  
**688 SUGARTOWN ROAD, MALVERN, PA**  
**OCTOBER 17, 2016 AT 7:00 PM**

The regular meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors William R. Shoemaker, George J. McHugh IV and Robert T. Lange were present. Also present were Lieutenant Robert Klinger and Township Manager David R. Burman.

Mr. McHugh led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Announcements**

The U.S. Army Corps of Engineers has released its Proposed Plan for the former Media Nike Missile Battery (PH75/78) Control Area in Willistown Township, which recommends No Further Action at the Formerly Used Defense Site. The Corps will host a public information session to learn more about the document and to provide feedback regarding the recommendation of No Further Action. The public information session will be Thursday, October 27, from 6 to 8 PM in the Township Meeting Room.

**Special Presentations**

Beverly Michaels of the Paoli Library and Christina Celona of the Malvern Library provided an update on the activities and services offered in each of their facilities. Summaries of their reports are attached to these minutes and incorporated herein.

**New Business**

Mr. McHugh moved to approve the minutes of the Board of Supervisors' regular meeting dated September 26, 2016. Mr. Lange seconded the motion. There were no comments from the Board or the public and the motion passed unanimously.

Mr. McHugh moved to approve the List of Disbursements and Interfund Transfers dated October 17, 2016. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to approve the recording of procurement card purchases for August 2016. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to approve the paving of an accessible parking area and entrance for the Garrett Farmhouse at Okehocking Preserve, as well as the installation of security cameras and an alarm system at that location. Mr. Lange seconded the motion. Mr. Burman noted that the cost of the paving would be \$11,920 and the cost of the security improvements would be \$2,980. Mr. Burman further informed the Board that the projects are not budgeted, but necessary improvements relating to the lease of the Farmhouse to the Chester-Ridley-Crum Watersheds Association. The case is available in the General Fund. David Traynor of 39 Duffryn Avenue and Mike Kerr of 33 Stonehenge commented on the projects. There were no further questions from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to Resolution 24 of 2016, authorizing the Township Manager to apply for a Small Water and Sewer Grant from the Commonwealth Financing Authority to be used for a sewer extension to serve the West Chester Pike Needs Area. Mr. Lange seconded the motion. Michael Kerr inquired as to the amount of

the grant application, to which Mr. Burma responded the amount would be \$339,313. There were no comments further from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to Resolution 25 of 2016, authorizing the Township Manager to apply for a Small Water and Sewer Grant from the Commonwealth Financing Authority to be used for the Long Lane and McKinley Avenue Sewer Rehabilitation Project. Mr. Lange seconded the motion. Michael Kerr inquired as to the amount of the grant application, to which Mr. Burma responded the amount would be \$430,500. There were no further comments from the Board or the public, and the motion carried unanimously.

#### **Police Report**

Lieutenant Klinger provided a report on recent Police Department activity, including multiple thefts from unlocked cars in the Township, reminding residents to lock their vehicles. In addition, the Lieutenant reminded residents to contact the police at the time they see any suspicious activity or individuals, rather than waiting until later. He also reminded residents to be aware of phone scams. Lieutenant Klinger also informed residents that officer routinely patrol and visit schools in the Township, actively watching for potential problems. David Traynor of 39 Duffryn Avenue commented with regard to vehicle thefts.

#### **Citizens' Comments**

Mike Kerr of 33 Stonehenge Lane inquired about the Chance Property. Mr. Burman reported that the Township had no new information.

David Traynor of 39 Duffryn Commented with regard to the Nike Missile Site. Mr. Shoemaker reported that he plans to attend the information session that will be hosted by the US Army Corps of Engineers.

Fred Haack of 486 East King Road inquired about the Township's involvement in the tree planting event at Serpentine Preserve. Mr. Burman stated that the Township would be glad to assist if and when requested.

#### **Next Meeting**

The next regular meeting of the Board of Supervisors will be held on Monday, November 14, 2016 at 7:00 PM at 688 Sugartown Road.

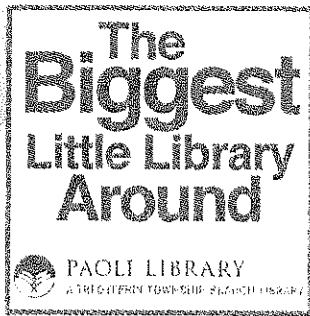
#### **Adjournment**

There being no further business, Mr. Lange moved to adjourn the meeting. Mr. McHugh seconded the motion. There were no comments from the Board or the public and the meeting adjourned.

Respectfully submitted,



David R. Burman  
Secretary



# Paoli Library

Strengthening Our Community

**Circulation is trending upward**

Over 200 visitors every day check out nearly 300 items

**Programs for all ages**

Program attendance is 50% higher than last year

## Willistown Community Supporters

Willistown Board of Supervisors

Generous funding of library services & GO WilMa!

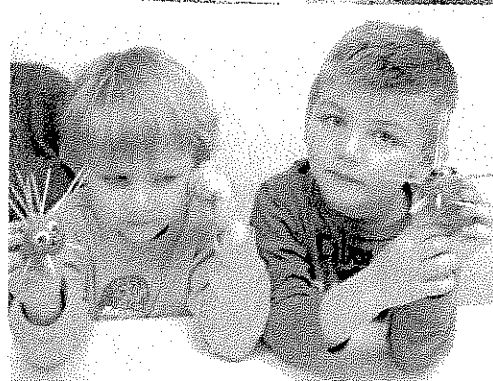
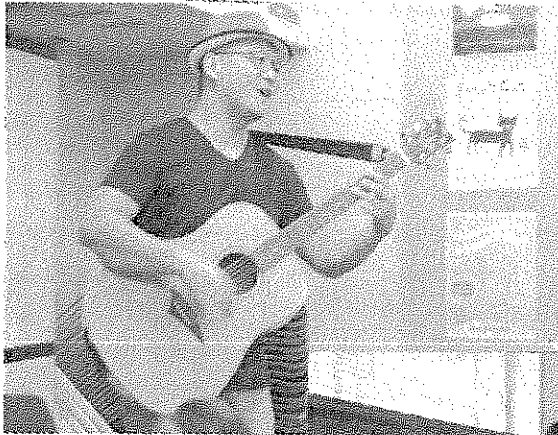
Library volunteers

Nearly half come from Willistown

Paoli Business and Professional Association

Willistown retailers, attorneys, CPAs

insurance agents, Paoli Hospital



## New at Paoli Library

### Facilities

Laptop counter

Larger seating area

Coloring table (coloring pages for all ages)

Building blocks

### Programs

Chinese Music and Story Time  
for preschoolers

First Notes music program  
for preschoolers

Books and Builders Story Time  
for grades K-2

Summer LEGO Club  
for ages 6-12

STEM programs  
for school-aged children

*Stop by Paoli Library and see the changes  
made possible by your support!*

## Willistown Residents Help Make Us Strong

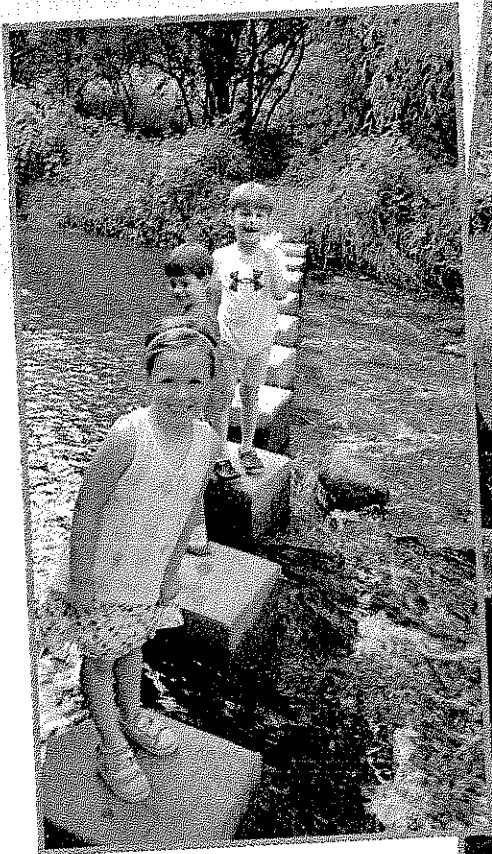
22% of Paoli Library circulation comes from  
Willistown residents

Willistown Parks & Recreation Department  
and Malvern Library partner with Paoli  
for GO WilMa!

181 GO WilMa! participants in 2016  
30% of GO WilMa! participants  
are from Willistown



## GO WilMa!



TO: Willistown Township Supervisors  
FROM: Malvern Public Library Board of Trustees  
SUBJECT: Funding for 2017  
DATE: October 13, 2017

First, we want to let you know the Library sincerely appreciates your generous support of the library over the years and request that you continue to seriously consider our funding needs when planning your 2017 budget.

Libraries are America's great information equalizers – the only place people of all ages and backgrounds can find and freely use such a diversity of resources, along with the expert guidance of librarians. The Malvern Library provides resources supporting the economic, educational and community needs of our patrons. All of our programs and resources are provided at no cost to our patrons.

For residents who are seeking employment and small businesses that are seeking data, libraries are important community resources. Use of Malvern Library's public computers with free Internet access, as well as wifi access for patrons to use on their own devices, has increased as patrons research opportunities, apply for jobs online, type resumes and cover letters, and open email accounts.

Libraries also play a vital role in enriching early childhood education. The Malvern Library provides many early literacy classes for young children designed for reading readiness at age appropriate levels. On weekday afternoons, the Library provides workspace for tutors to meet with students, free access to computers for students, and research support for student papers and projects. The library also serves as a primary resource for home-schooled children, a large and continually growing population within our community.

In addition to these school year services, the Library also offers summer programs including reading club, guest performers, craft days, and game days. The library also hosts GSK's "Science in the Summer" program, which provides several free, weeklong science enrichment classes for elementary age children.

This summer the Go WilMa program again created enthusiasm for the various township parks in Willistown and Malvern. We had almost five hundred children register for the program which was tied in to our summer reading club. Families enjoyed both the outdoor focus of the program

and the fact that they could visit the sites on their schedule. Everyone was very appreciative of your underwriting this program.

During the summer we once again partnered with Great Valley School District to circulate school library books during the summer months. We received 189 books on the summer reading list from Sugartown Elementary, which were checked out a total of 819 times. It is a great program that expands our collection with the required reading books for students during the summer.

The Library also plays a vital role in the life of our community. Several community groups are based out of the Library including a knitting club and a monthly book club. In addition to these organizations, many playgroups have formed out of their involvement in our preschool programming. We participate in community events and have become a drop off station for clothing and food drives organized by other organizations. The Library is an important and undeniable community building resource for our patrons.

Attendance and use of the Library resources are always in demand. Last year, patrons checked out over 123,000 items. We continually strive to maintain and develop the collections of printed, audio, visual and electronic materials, provide access to web-based data, maintain qualified staff support and maintain convenient hours of operations. Patrons have access to free e-books, e-audio books and e-magazines through the library system website.

We are proud that the library is an inviting community resource that provides programs and services to Willistown residents of all ages and we could not do it without your support.

Our statistics show:

- Approximately 23% of the materials checked out at Malvern Library were for Willistown residents.
- During children's summer programs approximately 32% of the participants are residents of Willistown.
- Willistown residents represent 21% of the individuals requesting new library cards.

Although more demands are made on libraries in economic downturns, we strive to carefully allocate our resources to serve our patrons. An important focus of our development is the constant changes in information technology, both for patrons and staff.

We realize that municipalities are asked to fund many services, but we ask that you fund us in 2017 at the same level as 2016. Level funding of \$39,360 will enable us to maintain the level of service Willistown residents expect from their library. Municipal contributions make up 52% of our revenue, and Willistown contributes 24% of the total municipal contributions.

If we can provide you with any further information, please contact Christina Celona, our Director at 610-644-7259.

Respectfully submitted,

Deborah Hazen, Board President, Willistown Representative

Priscilla Samuelson, Board Vice President, Willistown Representative