

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**  
**688 SUGARTOWN ROAD, MALVERN, PA**  
**SEPTEMBER 26, 2016 AT 7:00 PM**

The regular meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors William R. Shoemaker, George J. McHugh IV and Robert T. Lange were present. Also present were Finance Director/Treasurer Martin F. McKenzie, Lieutenant Robert Klinger and Zoning Officer Neil D. Vaughn.

Mr. McKenzie led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Announcements**

None.

**New Business**

Mr. Lange moved to approve the minutes of the Board of Supervisors' regular meeting dated September 12, 2016. Mr. McHugh seconded the motion. There were no comments from the Board or the public and the motion passed unanimously.

Mr. McHugh moved to approve the List of Disbursements and Interfund Transfers dated September 26, 2016. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Lange moved to approve the recording of procurement card purchases for July 2016. Mr. McHugh seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Lange moved to approve the sale of the 1994 Ford 8000 Dump Truck for \$2,550 via Municibid auction. Mr. McHugh seconded the motion. Mr. McHugh asked if this was higher or lower than the previous auction in which the winning bidder never followed through with the Township; this was lower. There were no further questions from the Board or the public, and the motion passed unanimously.

Mr. McHugh moved to authorize the execution of the various Land Development and financial security agreements for application L-3-15, a proposed parking lot expansion to serve existing operations at Bryn Mawr Rehabilitation Hospital (originally approved September 14<sup>th</sup>, 2015) upon approval in form and amount by the Township Solicitor and Township Engineer. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve Resolution 23 of 2016 that amends the Willistown Township Deferred Compensation Plan. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Lange moved to approve Ordinance 12 of 2016 that establishes a 35 MPH speed limit on Industrial Boulevard. Mr. McHugh seconded the motion. Mr. McHugh asked about warning drivers about the curve in the roadway in the area of West Industrial Boulevard; Lieutenant Klinger stated that appropriate signage warning of the curve should be installed. Jack McGinley of Second Avenue asked about how speed limits are established in the Commonwealth. The motion passed unanimously.

Mr. Shoemaker announced that Mr. Burman, the Chief Administrative Officer of the Township, has certified the of minimum obligations for Calendar Year 2017 in the amounts of \$80,081 for the Non-Uniform Pension Plan and \$608,659 for the Uniform Pension Plan.

**Police Report**

Lieutenant Klinger provided a report on recent Police Department activity, including multiple thefts from unlocked cars in the northeastern portion of the Township as well as Old Covered Bridge Road, reminding residents to lock their vehicles.

**Citizens' Comments**

None.

**Next Meeting**

The next regular meeting of the Board of Supervisors will be held on Monday, October 17, 2016 at 7:00 PM at 688 Sugartown Road.

**Adjournment**

There being no further business, Mr. Lange moved to adjourn the meeting. Mr. McHugh seconded the motion. There were no comments from the Board or the public and the meeting adjourned.

Respectfully submitted,



Neil D. Vaughn  
Acting Secretary