

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**  
**688 SUGARTOWN ROAD, MALVERN, PA**  
**MONDAY, MAY 9, 2016 AT 7:00 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Vice Chairman George J. McHugh, IV and Supervisor Robert T. Lange were present. Also present were Township Manager David R. Burman, Police Lieutenant Robert P. Klinger, Zoning Officer Neil D. Vaughn, and Township Solicitor Mark P. Thompson.

Lt. Klinger led the Pledge of Allegiance to the Flag followed by a moment of silence for our troops.

**Announcements**

Mr. McHugh made the following announcements:

1. The Supervisors met in Executive Session on April 25, 2016 to discuss legal and personnel matters.
2. The Board of Supervisors is seeking your feedback on resident communication. Please visit the Township website and take a few moments to answer our resident survey.

**New Business**

Mr. Lange moved to approve the minutes of April 11, 2016. Mr. McHugh seconded the motion. There were no comments from the Board or the public, and the motion carried by a vote of 2-0.

Mr. Lange moved to approve the minutes of April 25, 2016. Mr. McHugh seconded the motion. There were no comments from the Board or the public, and the motion carried by a vote of 2-0.

Mr. Lange moved to approve the List of Expenditures and Interfund Transfers dated May 9, 2016. Mr. McHugh seconded the motion. There were no comments from the Board or the public and the motion carried by a vote of 2-0.

Mr. Lange moved to approve Resolution 15 of 2016, Adopting the Chester County Hazard Mitigation Plan. Mr. McHugh seconded the motion. Mike Kerr of 33 Stonehenge Lane inquired as to what types of hazards were covered by the Plan. Mr. Vaughn explained that both natural and man-made incidents were covered by the boilerplate Hazard Mitigation Plan. There were no further comments from the Board or the public and the motion carried by a vote of 2-0.

Mr. Lange moved to approve Resolution 16 of 2016, approving the destruction of records for the Township Administration and Police Department, in accordance with the Records Retention Manual established by the Pennsylvania Historical and Museum Commission. Mr. McHugh seconded the motion. There were no comments from the Board or the public and the motion carried by a vote of 2-0.

Mr. Lange moved to approve Resolution 17 of 2016, authorizing award of a contract for the 2016 Road Resurfacing Program. Mr. McHugh seconded the motion. Mr. Burman reported that bids were duly advertised and opened on April 29, 2016. There were seven bids ranging from \$259,187.50 to \$385,800. The lowest responsible bidder was Charlestown Paving and Excavating, Inc. in the amount of \$259,187.50. Mike Kerr of 33 Stonehenge Lane asked if he could review the bid tabulation. Mr. Burman indicated that the Township would provide the requested record in response to a Mr. Kerr's request. There were no further comments from the Board or the public and the motion carried by a vote of 2-0.

Lieutenant Klinger provided a summary of recent Police Department activities and reminded residents to lock their vehicles.

### **Public Hearings**

Conditional Use Application No. C-1-16 - (continued from March 28, 2016) Application of The Phelps School for conditional use approval pursuant to §§73-62.B(2)(a) and/or 73-62.B(2)(b) of the Willistown Township Code in order to construct a sanitary sewer line within zone two of the Riparian Buffer Area (RBA) Conservation District. The property consists of one parcel known as tax parcel #54-2-57, with an address of 583 Sugartown Road, Malvern, PA 19355. The property consists of approximately 61.8 acres and is located in the R-1 Zoning District.

Mr. Thompson led the proceedings. A court reporter was present and a stenographic record of the proceedings is available at the Township Office. The Applicant was not present. Mr. Thompson introduced a number of records into the record, including a letter from the Applicant requesting a continuance until the May 23<sup>rd</sup> meeting of the Board of Supervisors. The matter was continued to May 23<sup>rd</sup>.

Conditional Use Application No. C-2-15 - Application of 1720 West Chester Pike, L.P. for amended conditional use approval pursuant to §139-118.1.F of the Willistown Township Zoning Ordinance in order to amend the previous conditional use decision and order issued by the Willistown Township Board of Supervisors dated September 24, 1985, No. C-2-85, for the purpose of acquiring approximately 1.3 acres of open space from the Worington Commons townhome community in order to develop those lands as part of the proposed development of a new townhome community to the east. The property consists of a portion of the parcel known as tax parcel #54-8-28, located on the south side of West Chester Pike, east of Stoneham Drive. The property consists of approximately 14 acres and is located in the RA-1, M-7 and Planned Highway Corridor Zoning Districts. The legal owner of the property is the Worington Commons Condo Association.

Mr. Thompson led the proceedings. A court reporter was present and a stenographic record of the proceedings is available at the Township Office. Patrick McKenna, Esquire of Gawthrop Greenwood represented the Applicant. Thomas Spano, a principal for 1720 West Chester Pike, LP, testified during the hearing. David Shula of Chester Valley Engineers and Russell Carlson of Tree Tech Consulting testified on behalf of the Applicant. At the conclusion of the hearing, it was agreed that the matter would be continued to May 23<sup>rd</sup>.

### **Citizens' Comments**

Christopher Dekowski of 3603 Columbia Court Way inquired about the conditional use process. The Board asked Mr. Burman to speak with Mr. Dekowski after the meeting.

Fred Haack of 486 King Road offered comments about the definitions of woodland and age of various trees, as discussed during the public hearing on C-2-15.

**Next Meeting**

The next regular meeting of the Board of Supervisors will be held on Monday, May 23, 2016 at 7:00 PM in the Township Meeting Room at 688 Sugartown Road.

**Adjournment**

There being no further business, Mr. Lange moved to adjourn the meeting. Mr. McHugh seconded the motion. There were no comments from the Board or the public and the meeting adjourned.

Respectfully submitted,



David R. Burman  
Secretary