

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES  
688 SUGARTOWN ROAD, MALVERN, PA  
MONDAY, MARCH 14, 2016 AT 7:00 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman William R. Shoemaker, Vice Chairman George J. McHugh IV and Supervisor Robert T. Lange were present. Also present were Township Manager David R. Burman, Police Chief John M. Narcise, and Township Solicitor Vincent M. Pompo.

Mr. Shoemaker led in the Pledge of Allegiance to the Flag followed by a moment of silence for our troops.

**Announcements**

None.

**Unfinished Business**

None.

**New Business**

Mr. McHugh moved to approve the Board of Supervisors meeting minutes dated February 22, 2016. Mr. Lange seconded the motion. There were no comments from the Board or the public and the motion carried unanimously.

Mr. McHugh moved to approve the List of Disbursements and Interfund Transfers dated March 14, 2016. Mr. Lange seconded the motion. There were no comments from the Board or the public and the motion carried unanimously.

Mr. McHugh moved to approve the recording of Procurement Card Purchases for January, 2016. Mr. Lange seconded the motion. David Trainer of 39 Duffryn Avenue asked for clarification, to which Mr. Shoemaker responded that these are purchases that otherwise would not lead to payment via the standard disbursement process. There were no further comments from the Board or the public, and the motion passed unanimously.

Chief Narcise reported on recent activity of the Police Department, including the investigation of a recent theft involving an item or items of value in excess of \$900,000. The Chief also reported that skeletal remains, likely of a homeless person known to be living in the area a few years ago, were found in the woods adjacent to Willistown United Methodist Church on West Chester Pike. The Chief reported that the Department is in the testing phase of new mobile video recorders, or dashcams, in the police vehicles. Chief Narcise reported the "Felony Lane Gang" recently apprehended by the Tredyffrin Township Police Department are related to incidents in Willistown, as well. The Chief reported that he is working with Jim Tate of the Recycling Commission to implement a Drug Takeback box to be located in the lobby of the Police Building.

**Public Hearings**

- i. Conditional Use Application No. C-6-15 (continued from February 22, 2016) - The Application of Carrollton 617 Assoc., LP for conditional use approval pursuant to §§73-62.B(2)(b) and 139-118.1 of the Willistown Township Code in order to construct a sanitary sewer line within zone two of the Riparian Buffer Area (RBA) Conservation District. The property consists of one parcel known as tax parcel #54-2-122, with an address of 617 Sugartown Road, Malvern, PA 19355. The property consists of approximately 3.3 acres and is located in the RA Zoning District. Township Solicitor

Vincent M. Pompo led the proceedings. A court reporter was present and a stenographic record of the proceedings is available in the Township Offices. The Applicant was represented by Mr. David Falcone, Esquire of Saul Ewing. Mr. Dan Popelwell, PE of Nepo Associates testified on behalf of the Applicant. The hearing was continued until the Supervisors' meeting scheduled for March 28, 2016 at 7 PM at Sugartown Elementary School.

ii. Ordinances Pursuant to Municipalities Planning Code

Mr. Shoemaker introduced Mr. Pompo to lead a public hearing for consideration of Ordinances 4, 5, and 6. A court reporter was present and a stenographic record of the proceedings is available in the Township Offices. The proposed ordinances were as follows:

Ordinance 4 of 2016 - An Ordinance amending Chapter 73 of the Code of Ordinances of Willistown Township, being the Environmental Protection Ordinance, in order to revise and amend definitions.

Ordinance 5 of 2016 - An Ordinance pursuant To Article VI, Section 609 of the Pennsylvania Municipalities Planning Code, amending the Willistown Township Zoning Ordinance to revise Definitions, revise Buffer Strips and Screening Requirements, and further regulate Yard Exceptions.

Ordinance 6 of 2016 - An Ordinance pursuant to Article V, Section 505 of the Pennsylvania Municipalities Planning Code, amending the Code of Ordinances of Willistown Township, being the Subdivision and Land Development Ordinance, revising and amending Definition.

Mr. Shoemaker indicated that the proposed ordinances bring consistent definitions to the Environmental Protection Ordinance, the Zoning Ordinance, and the Subdivision and Land Development Ordinance, where the Planning Commission, through a number of hearings, came to see that certain items were defined differently in each place. Mr. David Trainer of 39 Duffryn Avenue commented during the hearing, and Mr. Burman offered to assist Mr. Trainer with his particular circumstance following the meeting. There were no further comments and the hearing was closed.

At the conclusion of the hearing, Mr. McHugh moved to adopt Ordinances 4, 5 and 6. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the ordinances were adopted unanimously.

### **Citizens' Comments**

Jack McGinley of 2 Second Avenue inquired with regard to the pedestrian crossing at Duffryn Trail adjacent to Second Avenue. Mr. Burman indicated that the crosswalk would be addressed when the road restoration and repaving work is completed this Spring or Summer.

Mahala Renkey of 45 Tulip Drive inquired with regard to the potential for a pedestrian crossing from Red Oak Way to East Goshen Park. Chief Narcise indicated that the Township had been investigating this potential and there would be a number of challenges to overcome.

Mrs. Renkey also expressed concern with the escrow release process at Applebrook Meadows. Mr. Burman indicated that, as previously agreed with the Applebrook Meadows Homeowners Association, the Township would strive to keep the HOA advised with regard to Toll Brothers' requests for release of financial security.

Fred Haack of 486 King Road inquired with regard to the HVAC in the Police Building. Mr. Burman indicated that the Township was working with a commissioning agent to study the situation.

### **Next Meeting**

The next regular meeting of the Board of Supervisors will be held on Monday, March 28, 2016 at 7:00 PM in the cafeteria of the Sugartown Elementary School.

**Adjournment**

There being no further business, Mr. Lange moved to adjourn the meeting. Mr. McHugh seconded the motion. There were no comments from the Board or the public and the meeting adjourned.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "David R. Burman", written over a horizontal line.

David R. Burman  
Township Manager