

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
688 SUGARTOWN ROAD, MALVERN, PA
NOVEMBER 23, 2015 AT 7:00 PM**

The Regular meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman William R. Shoemaker and Vice Chairman George J. McHugh IV were present. Also present were Township Manager David R. Burman, Chief of Police John M. Narcise, and Zoning Officer Neil Vaughn.

Chief Narcise led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Announcements

None.

Unfinished Business

None.

New Business

Mr. McHugh moved to approve the list of disbursements and interfund transfers dated November 23, 2015. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public and the motion passed by a vote of 2-0.

Mr. McHugh moved to record the Procurement Card Reports for October 2015. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. Burman introduced Resolution 14 of 2015, updating the Township's Medical Expense Reimbursement Plan, and asked the Supervisors to adopt the Resolution and authorize the Township Manager to execute the Plan Documents when they are presented in form and substance acceptable to the Township Solicitor. Mr. McHugh moved to adopt the Resolution and approve the signature pending review of the Township Solicitor. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. Shoemaker introduced Resolution 15 of 2015, authorizing Reimbursement for the Valley Creek Trunk Sewer Emergency Rehabilitation. Mr. Shoemaker explained that the Resolution allows the Township to be reimbursed by a future bond issue, if that financing mechanism is selected for this project. Mr. McHugh moved to adopt the Resolution. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. McHugh moved to convene a Public Hearing on December 14, 2015 at 6:30 PM to consider adoption of Ordinance 2 of 2015, in response to the petition of Grays Investment Properties, LP, requesting a vacation of an unimproved portion of West Central Avenue pursuant to §67304 of the Second Class Township Code. Mr. Shoemaker seconded the motion. There were no further comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. Shoemaker introduced Conditional Use Decision and Order C-5-15, an application of Willistown

Woods II Homeowners Association amending the Willistown Knoll Conditional Use Approval to allow continued use of the historic "Cox House" as a dwelling rather than an office or other facility. Mr. Shoemaker read the conditions of the decision into the record. Mr. McHugh moved to approve the Decision and Order as drafted by the Township Solicitor. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. McHugh moved to approve the various Developer Agreements for S-3-14 and L-2-15 regarding the Chapel Hill Development. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. Shoemaker and Mr. Burman offered a brief introduction to the Proposed 2016 Budget. Mr. McHugh moved to authorize advertising the Proposed Budget. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Chief Narcise provided an update of the recent activities of the Willistown Police Department. The Department recently sent a letter to PennDOT requesting the State conduct a study of traffic conditions in the vicinity of Goshen Road and Providence Road, as well as Delchester Road and Providence Road. Chief Narcise also reported on an automobile versus pedestrian on Sugartown Road near the Devereux facility. Finally, the Chief reported on a recent training event at the County.

Citizens' Comments

None.

Next Meeting

The next regular meeting of the Board of Supervisors will be held on Monday, December 21, 2015 at 7:00 PM at 688 Sugartown Road.

Adjournment

There being no further business, Mr. McHugh moved to adjourn the meeting. Mr. Shoemaker seconded the motion and the meeting adjourned.

Respectfully Submitted,



David R. Burman

Secretary