

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
688 SUGARTOWN ROAD, MALVERN, PA
NOVEMBER 9, 2015 AT 7:00 PM**

The Regular meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman William R. Shoemaker and Supervisor Robert T. Lange were present. Also present were Township Manager David R. Burman and Sergeant Detective Jeffrey Heim.

Sgt. Det. Heim led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Announcements

Mr. Shoemaker announced that the Zoning Hearing Board will meet on Monday, November 16, 2015 at 7:30 PM on Application No. Z-8-15, in which Willistown Conservation Trust seeks a variance from the front yard setback regulations to permit the relocation of an existing barn 25 feet into the required 75 foot front yard setback along Goshen Road at the Property located at 911 Delchester Road, Newtown Square, at the corner of Delchester Road and Goshen Road.

Annual Update from Malvern Library and Paoli Library

Malvern Library Director Rosalie Dietz reported on the programs and services of the Malvern Public Library. Mrs. Dietz expressed appreciation for the support received from Willistown Township and, in particular, the popular Go WilMa program, spearheaded by Mary Hundt. It was noted that this was Ms. Dietz final presentation to the Board of Supervisors, as she will retire at year end. Mr. Shoemaker remarked on Ms. Dietz's impact both on the library and Willistown Township, and expressed the gratitude of the community for her service.

Beverly Michaels, Branch Manager at Paoli Libraray, provided an update on the services and programs of the Paoli Library. Like Malvern, Paoli expressed great support and appreciation for the Go WilMa outdoor reading and adventure program.

Unfinished Business

None.

New Business

Mr. Lange moved to approve the Board of Supervisors meeting minutes dated October 26, 2015. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. Lange moved to approve the list of disbursements and interfund transfers dated October 26, 2015. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public and the motion passed by a vote of 2-0.

Mr. Lange moved to record the Procurement Card Reports for September 2015. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. Burman presented engineering proposals for a building assessment and retro-commissioning of the mechanical systems of the Willistown Police Building. After reviewing the proposals and interviewing

two firms, Mr. Burman, Mr. Pompo and Mr. McHugh recommend award of a professional services contract to Reynolds Building Solutions in an amount not to exceed \$31,000. After discussing the various humidity and other concerns with the new Police Building, Mr. Shoemaker moved to award the contract to Reynolds Building Solutions. Mr. Lange seconded the motion. Michael Kerr of 33 Stonehenge inquired about the assessment as well as the design and the installation of the mechanical systems. Mr. Shoemaker discussed these two aspects of the assessment, indicating that the report should tell us where the problems are. There were no further comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. Burman reported that staff had surveyed a number of nearby municipalities with regard to their policies for use of the Boardroom by community groups, noting that the goal of such a policy is to provide equitable access for all members of the community. While staff is working on a formal policy and fee schedule, Mr. Burman requested the Board's approval to allow community groups to utilize the room. The Board concurred with this request.

Sgt. Det. Heim provided an update on recent activities of the Willistown Police Department, including an arrest related to a vehicle theft, and the report of an aggravated assault. The Department has responded to 5 reported burglaries in the Providence Road vicinity since the summer, and Sgt. Heim reminded residents to lock vehicles and doors.

Citizens' Comments


None.

Next Meeting

The next regular meeting of the Board of Supervisors will be held on Monday, November 23, 2015 at 7:00 PM at 688 Sugartown Road.

Adjournment

There being no further business, Mr. Lange moved to adjourn the meeting. Mr. Shoemaker seconded the motion and the meeting adjourned.


SECRETARY