

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES  
GREENTREE OFFICE PLAZA, SUITE 208A  
40 LLOYD AVENUE, MALVERN, PA  
SEPTEMBER 28, 2015 AT 7:00 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman William R. Shoemaker, Vice Chairman George J. McHugh, IV and Supervisor Robert T. Lange were present. Also present were Township Manager David R. Burman, Chief of Police John M. Narcise, and Mark Thompson of the Township Solicitor's office.

Mr. McHugh led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Announcements – Mr. Shoemaker:**

On November 9, 2015 the Board of Supervisors will hold a public hearing to consider adoption of a revised Official Map of the Township. The proposed map is currently available for public review in the Township offices and on the Township website.

**Unfinished Business**

None.

**New Business**

Mr. McHugh moved to approve the Board of Supervisors meeting minutes dated September 14, 2015. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve the list of disbursements and interfund transfers dated September 28, 2015. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Burman certified the following Minimum Municipal Obligations for 2016, based on calculations provided by the Township's Actuary. For the Uniform Pension Plan, the Minimum Municipal Obligation for 2016 will be \$650,760. For the Non-Uniform Pension Plan, the Minimum Municipal Obligation will be \$78,800. No action of the Board was required.

Mr. Shoemaker introduced the Decision and Order, prepared by the Township Solicitor, concerning the application of Willistown Conservation Trust to modify the Willistown Township Agricultural Security Area to include property located at Goshen and Delchester Roads, consisting of 39.392 Acres identified as Tax Parcel No. 54-6-79.7 and portions of Tax Parcel Nos. 54-6-79.11 and 54-6-81. Mr. Shoemaker noted that the Decision and Order approves 9.16 acres of the property for inclusion in the Agricultural Security Area. Mr. McHugh moved that the Board of Supervisors approve the Decision and Order. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Chief Narcise provided an update on recent activities of the Willistown Police Department. The Drug Take-back program, led by Detective Sergeant Heim was a success; the Police Department collected seven large boxes. A discussion of security and privacy issues followed. Regarding the Papal visit, Chief

Narcise thanked the Willistown Township Road Crew for their preparedness efforts. Lieutenant Klinger and Officer Will reported no problems with volume or otherwise. The Police Department performed "Traffic Blitz" outreach from June to September to help reduce speeding in the area of Devon Road, Cedar Hollow Road, and Forest Lane. Mr. Shoemaker commented on speed limits and expectations in the Township. Mary Jo O'Rourke of 726 Monument Road inquired about potential changes to speed limits. Mary Talbutt of 801 Andover Court inquired about the cost of the "Pope Patrol." Chief Narcise replied that the overtime cost totaled less than \$5,000. A resident of Willistown Woods inquired about the removal of dead deer. Chief Narcise replied that residents should call the Pennsylvania Game Commission or, if on a State Road, PennDOT.

Mr. Burman introduced the following agreements related to the municipal deferred compensation plan: Ascensus Administrative Services Agreement, Custodial Agreement, and Retirement Plan Agreement. Mr. McHugh moved to approve these agreements. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

#### **Public Hearings**

Mr. Shoemaker introduced Mark Thompson to guide the public hearings. A court reporter was present and the transcript of each public hearing is on file in the Township offices.

Mr. Thompson first opened a hearing for Application C-2-15, and Application of 1720 West Chester Pike LP seeking Conditional Use approval to acquire approximately 2.204 acres of open space from the Worington Commons townhome community. This hearing had been continued from August 24<sup>th</sup>. Patrick McKenna, Esq. of the firm Gawthrop Greenwood, PC requested a general continuance on behalf of the applicant. The Application will be readvertised at a later date.

Next Mr. Thompson opened a hearing for Application C-3-15, seeking Conditional Use approval for encroachment into steep slopes for the construction of a single family dwelling at 1 Lucas Lane. This hearing had been continued from September 14<sup>th</sup>. Jim Renehan of Renehan Building Group presented testimony and Exhibits A1 through A4. Francis Martinsky of 65 Line Road and Robert Campbell of 33 Hickory Lane offered comments. The Board took that matter under advisement. A written decision will be rendered within 45-days.

#### **Citizens' Comments**

Robert Campbell of 33 Hickory Lane thanked the Township, Sgt. Lapira, and Public Works Director Bill Hagan for removing a large tree from the Right-of-Way.

#### **Next Meeting**

The next regular meeting of the Board of Supervisors will take place on Tuesday, October 13, 2015 at 7:00 PM at the renovated Township Administration Offices on the Charles E. Coxe Memorial Campus at 688 Sugartown Road.

#### **Adjournment**

There being no further business, Mr. Lange moved to adjourn the meeting. Mr. McHugh seconded the motion and the meeting adjourned.

Respectfully Submitted,



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David R. Burman  
Secretary