

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
GREENTREE OFFICE PLAZA, SUITE 208A
40 LLOYD AVENUE, MALVERN, PA
APRIL 27, 2015 AT 7:00 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman William R. Shoemaker, Vice Chairman George J. McHugh, IV and Supervisor Robert T. Lange were present. Also present were Township Manager David R. Burman, Sergeant Detective Jeffrey Heim and Deputy Zoning Officer Neil D. Vaughn.

Sergeant Detective Heim led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Announcements – Mr. Shoemaker:

The Board of Supervisors will meet in Executive Session following this meeting to discuss a personnel matter.

Unfinished Business

None.

New Business

Mr. McHugh moved to approve the Board of Supervisors meeting minutes dated April 13, 2015. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve the list of expenditures and Interfund transfers dated April 23, 2015. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Burman reported that Deputy Zoning Officer Neil D. Vaughn had been hired with the intention that he would move into the Zoning Officer position with successful performance. Mr. Vaughn has completed his first 90-days with the Township and his performance has been exemplary. Mr. Shoemaker indicated that everything he has heard about Mr. Vaughn's performance has been quite positive. Mr. McHugh moved to appoint Neil D. Vaughn as Zoning Officer for Willistown Township. Mr. Lange seconded the motion. Michael Kerr of 33 Stonehenge Lane asked whether this was a full-time position, to which Mr. Shoemaker responded that the position is full time. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker introduced Resolution 9 of 2015 concerning the fee schedule. Mr. Shoemaker further reported that the fee schedule was last updated in 2010, and the Township has performed a thorough analysis of our operations. As discussed at the meeting on April 13th, the proposed fee schedule allows the Township to recover the costs of certain activities on a fee for services basis. Mr. Lange moved to approve Resolution 9 of 2015, updating the Township's Fee Schedule. Mr. McHugh seconded the motion. Michael Kerr of 33 Stonehenge expressed concern that the fee for a soil & erosion permit application would be insufficient to cover the cost of Township services related to new development. Mr. Burman clarified that the soil & erosion permit is intended only for applications for disturbances that do not involve the Land Development process. The Land Development process addresses soil & erosion as a separate matter. Victor Guglielmi of 22 Wildwood Drive asked about the threshold for soil & erosion control permits. Mr. Burman reported that a permit would be required in general for

disturbances greater than 5,000 square feet. There were no further comments from the Board or the public, and the motion carried unanimously.

Sergeant Detective Heim provided an update on recent activities of the Willistown Police Department. He reported that an employee of Devereux had been arrested for inappropriate relations with a student. He also reported on numerous thefts from vehicles recently, reminding residents lock their car doors and consider keeping outdoor lights on as a deterrent. Finally, Sergeant Detective Heim reported that the traffic unit would be more active in the Township because the nicer weather has arrived and often results in more traffic violations.

Kathy Reutter of 101 Fairview Road commented with regard to the location of recent burglaries.

Mr. Shoemaker asked Sergeant Detective Heim to investigate the speed limit sign on King Road just east of Malvern Borough, which appears to be tracking the speed of motorists in Willistown Township.

Citizen Comments

Kathy Reutter of 101 Fairview Road commented with regard to snow removal at the intersection of Fairview Road and Paoli Pike, asking the public works crew and the State to be careful not to block the intersection with snow. She also asked that the inlet Paoli Pike be kept clear in order to prevent ice from developing in the intersection.

Betsy Allinson of 9 Wistar Road asked about the Bentley project.

Andrew Vaskas of 170 Paoli Pike asked about the Daylesford Abbey development.

Michael Kerr of 33 Stonehenge Lane asked about the Chance property.

Mr. Burman provided an update on each of the respective properties.

Next Meeting

The next regular business meeting will take place on Monday, May 11, 2015 at 7:00 PM at the Greentree Office Plaza. All meetings are open to the General Public.

Adjournment

Mr. Lange moved to adjourn. Mr. McHugh seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Respectfully Submitted,



David R. Burman
Secretary