

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES  
GREENTREE OFFICE PLAZA, SUITE 208A  
40 LLOYD AVENUE, MALVERN, PA  
APRIL 13, 2015 AT 7:00 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman William R. Shoemaker, Vice Chairman George J. McHugh, IV and Supervisors Robert T. Lange were present. Also present were Township Manager David R. Burman, Chief of Police John M. Narcise and Deputy Zoning Officer Neil D. Vaughn.

Mr. Burman led the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Announcements – Mr. Shoemaker:**

The Willistown Township Zoning Hearing Board will meet on Wednesday, April 22<sup>nd</sup> at 7:30 PM to conduct hearings on the following applications:

**Application No. Z-2-15:** The Application of 28 Industrial Blvd Assoc. LP which seeks an amendment to the special exception granted in Application No. Z-15-14 to allow up to 170 beds and to provide limited follow-up care and out-patient treatment at the proposed Recovery Center of America. The Applicant also seeks a special exception to allow for an increase of the building height from the permitted 35 feet up to 40 feet. The property is located at 27-29 Industrial Boulevard in the Restricted Industrial District of Willistown Township and totals approximately 7.5 acres in area.

**Application No. Z-3-15:** The Application of Renehan Building Group seeking a variance to permit a detached garage to be located less than the required 10 feet further back from the street line than the rearmost portion of the main building. The property is located at 11 Andrews Road in the RA Residence District of Willistown Township and totals approximately 2.0 acres in area.

**Unfinished Business**

None.

**New Business**

Mr. McHugh moved to approve the Board of Supervisors meeting minutes dated March 23, 2015. Mr. Shoemaker seconded the motion because Mr. Lange was not present at that meeting. There were no comments from the Board or the public, and the motion carried by a vote of 2-0 with 1 abstention.

Mr. McHugh moved to approve the Board of Supervisors meeting minutes dated March 30, 2015. Mr. Shoemaker seconded the motion because Mr. Lange was not present at that meeting. There were no comments from the Board or the public, and the motion carried by a vote of 2-0 with 1 abstention.

Mr. McHugh moved to approve the list of expenditures and Interfund transfers dated April 13, 2015. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to record the list of procurement card expenditures for February 2015. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to approve the request for a final release of financial security relating to the 237 King Partners project pending a final review by Township staff. Mr. Burman reported that the Township Engineer confirmed the public improvements are complete and the release is acceptable, but he wanted to confirm with Township staff that everything is in order. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. McHugh moved to authorize execution of the Maintenance Agreement for 237 King Partners. Mr. Burman reported that the Agreement had been reviewed and deemed to be acceptable by the Township Solicitor. Mr.

Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Burman provided a report on the efforts of Township staff to update the Township's fee schedule, indicating that the DRAFT would be posted on the Township's website prior to adoption by the Supervisors on April 27<sup>th</sup>.

Chief Narcise provided an update on recent activities of the Willistown Police Department. The Chief began his report by thanking Bill Hagan and the Road Crew for their hard work in repairing potholes, notwithstanding the State's slower response on State Roads. Chief Narcise discussed a number of recent thefts from vehicles in the northeastern portion of the Township, and reminded residents to lock their car doors. The Chief also reported on a theft of copper estimated in the \$5,000 range from a cell tower along West Chester Pike.

**Citizen Comments**

Betsy Allinson of 9 Wistar Road inquired about the thefts from vehicles, and Chief Narcise confirmed that the vehicles had been left unlocked.

Mike Kerr of 33 Stonehenge Lane thanked the Township for the recent recycling event. Betsy Allinson of 9 Wistar Road echoed Mr. Kerr's comments.

**Next Meeting**

The next regular business meeting will take place on Monday, April 27, 2015 at 7:00 PM at the Greentree Office Plaza. All meetings are open to the General Public.

**Adjournment**

Mr. Lange moved to adjourn. Mr. McHugh seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Respectfully Submitted,



David R. Burman  
Secretary