

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES  
GREENTREE OFFICE PLAZA, 40 LLOYD AVENUE, SUITE 208A, MALVERN, PA  
OCTOBER 27, 2014 AT 7:00 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman Robert T. Lange, Vice Chairman William R. Shoemaker and Supervisor George J. McHugh, IV were present. Also present were Manager David R. Burman and Chief John M. Narcise.

**Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel**

Mr. Lange led in the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Announcements**

**Unfinished Business**

None.

**New Business**

Mr. Shoemaker moved to approve the minutes of October 14, 2014. Mr. McHugh seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to approve the list of expenditures and interfund transfers dated October 27, 2014. Mr. McHugh seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to approve the recording of procurement card purchases for September 2014. Mr. McHugh seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Lange introduced a public hearing concerning Conditional Use Application C-3-14, in which the Convent of Sisters Servants of the Immaculate Heart of Mary (Villa Maria Academy) seek conditional use approval for the construction of portions of a stormwater piping system and fill in areas of prohibitive and precautionary slopes on the property located at 370 Central Avenue, Malvern, PA to accommodate an expansion of an athletic field. The property subject to the application consists of approximately 44.0 acres in size and is situated in the "O" Office Zoning District. Mr. Burman reminded everyone that a court reporter was present to transcribe the proceedings, and the transcript would be kept on file in the Township offices. Mr. John E. Good, Esquire represented the Applicant. Sister Regina Ryan, the Principal at Villa Maria Academy, offered testimony in support of the Application. Mr. Andrew Eberwein of Edward B. Walsh and Associates, Inc. provided technical testimony on behalf of the Applicant. The Supervisors discussed the Application and asked questions. Mr. Michael Kerr of 33 Stonehenge Lane commented and asked questions. At the conclusion of the public hearing, it was announced that the Supervisors would render a written Decision within 45-days.

Chief Narcise reported that the Willistown Township Police Department has moved into their new building. He invited those in attendance to contact him to arrange a tour of the new building. He thanked the Supervisors for their courage and support of public safety in Willistown Township. Mr. Shoemaker reminded the Chief of the legal issues surrounding the suitability of the former police building, citing concerns that suspects could raise related challenges in courts. He stated that the

Supervisors did not want to place Township residents at risk for such challenges. Andrew Vaskas of 170 Paoli Pike asked the Supervisors to confirm that all contracts requiring sealed bid went through the sealed bid process. Mr. Shoemaker reported that there were, in fact, several rounds of bidding within the past several years, allowing the Township to complete the best possible project at the best possible price. Mr. Shoemaker noted that this process dictated that some desired elements could not be accommodated, but the Township received a facility to last for many years.

Chief Narcise also provided a detailed report on recent police activities in the Township. The report included an update on Malvern Borough Police Department's arrest of two individuals at Malvern Prep.

Bethany Breisacher of 23 North Cedar Hollow Road asked about recent thefts from vehicles at Okehocking Preserve. Chief Narcise reported that the Police Department has investigated and may be close to naming a suspect or suspects. He reminded residents always to lock their vehicles, even though thieves have been known to break windows.

Ms. Betsy Allinson asked about the legality of opaque windows in cars. Chief Narcise reported that federal guidelines exist, prohibiting any after-market installation of shaded windows on the driver's side, passenger's side and front windows of vehicles. However, Police vehicles sometimes have opaque windows to allow for surveillance and other police operations. Jack McGinley of 2 Second Avenue also commented on this matter.

#### **Citizens' Comments**

Ms. Dale Yarnall of 107 Manor Road expressed several concerns with Township regulations. She related a recent experience in which she visited Township offices and felt she was not provide adequate information about the regulations pertaining to fences. In addition, she expressed concerns about property maintenance matters on several neighboring properties. The Supervisors directed Mr. Burman to investigate the complaints and attempt to resolve any violations.

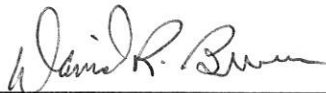
#### **Next Meeting**

Mr. Lange announced that the next regular meeting of the Board of Supervisors will take place on Tuesday, November 10, 2014 at 7:00 PM in Suite 208A of the Greentree Office Plaza, 40 Lloyd Avenue, Malvern, PA.

#### **Adjournment**

Mr. Shoemaker moved to adjourn the meeting. Mr. McHugh seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Respectfully Submitted,



David R. Burman  
Secretary