

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS  
688 SUGARTOWN ROAD, MALVERN, PA  
MONDAY, APRIL 10, 2023, AT 7:00 PM**

**MINUTES**

The Regular Meeting of the Board of Supervisors came to order at 7:01 PM. Supervisors Robert T. Lange, Molly H.B. Perrin, and William R. Shoemaker were present. Also present were Township Manager Shanna Lodge, Public Works Director Bill Hagan, Lieutenant Jeffrey Heim, and Solicitor Max O'Keefe.

The meeting was called to order at 7:01 PM. Supervisor Perrin led the Pledge of Allegiance and a moment of silence for military personnel and first responders.

**Announcements** – Supervisor Perrin announced that an executive session was held by the Board on April 10, 2023 to discuss personnel and legal matters.

Supervisor Perrin announced that there is no scheduled vote and no scheduled discussion for this meeting regarding the sewer sale. She advised that additional information is available on the Township website. She announced that a special meeting regarding matters related to the sewer sale expected to come before the Board will be held on April 14, 2023, at 7:00 PM at General Wayne Elementary School.

**New Business**

**Minutes** – Supervisor Shoemaker moved to approve the minutes of March 27, 2023. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

**Expenditures** – Supervisor Shoemaker moved to approve the list of expenditures dated April 7, 2023. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

**Police Report** – Lieutenant Heim thanked the Board of Supervisors and those who attended the Police Department Awards presentations at the previous meeting. He reported on recent department activity, which included arrests for burglary, DUIs, and fraud; and citations for harassment and underage drinking. Investigations by the department into fraud and theft – including thefts of catalytic converters – are ongoing. He offered reminders about nightly safety routines and avoiding scams. Supervisor Shoemaker added that, with Tax Day approaching, residents should remember that the IRS will never contact you by phone or email.

Tom Renkey of 45 Tulip Drive inquired about the catalytic converter theft locations. Lt. Heim advised that these are most commonly occurring in parking lots of commercial buildings or apartment style residences.

**Contract Award** – Public Works Director Bill Hagan introduced the 2023 Roadway Resurfacing Contract Award request. The low bidder was Glasgow Inc. with a bid of \$270,214.00. Supervisor Shoemaker moved to award the contract as presented. Supervisor Lange seconded the motion.

Mike Kerr, 33 Stonehenge, inquired about the next lowest bid, which was Innovative Construction Services with a bid of \$286,380.20. Louis Pettinos, 6 Applewood Road, inquired regarding the roads to be paved. Director Hagan noted that the following roads, in whole or in part, are on the list of roads to be paved: Valleybrook Road, S. Valley Road, Plank Avenue, Lloyd Avenue, Crumley Avenue, and Duffryn

Avenue. Julie Frissora, 34 Chetwynd Road, inquired whether Devon Road was a Township or State road, and when it might be repaired. Given that it is a State-owned road, staff advised Ms. Frissora to call PennDOT or the local State Representative.

There were no further comments from the Board or the public and the motion carried unanimously.

**Administrative Item** – Director Hagan introduced a request for emergency sewer main repair approval. A 195 foot section of sewer main on North Cedar Hollow Road is being replaced following a break that was located on March 31, 2023. A temporary bypass was established immediately, and subsequently replaced with a longer term bypass pump. The pipe being removed is asbestos concrete pipe. The existing pipe has been undermined by stormwater. The replacement work is being conducted by Blooming Glen; the permit issued by PennDOT allows work between 9 am and 3 pm with flagging operations. Supervisor Shoemaker moved to approve the emergency repair. Supervisor Lange seconded the motion. Mr. Kerr of 33 Stonehenge inquired whether the work is being done at a fixed price, which it is not. There were no further comments from the Board or the public, and the motion carried unanimously.

#### **Citizens' Comments**

Frederick Haack of 486 E. King requested that the re-paving of Duffryn Road include the intersection with 3<sup>rd</sup> Avenue.

#### **Next Meeting**

A Special Meeting will be held April 14, 2023, 7:00 PM at General Wayne Elementary School. The next regular meeting of the Board will be held April 24, 2023, 7:00 PM at the Township Building.

#### **Adjournment**

There being no further business before the Board, the meeting adjourned at 7:19 PM.

Respectfully submitted,



Shanna Lodge  
Township Secretary