

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS
688 SUGARTOWN ROAD, MALVERN, PA
MONDAY, MARCH 13, 2023, AT 7:00 PM**

MINUTES

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors Robert T. Lange, Molly H.B. Perrin, and William R. Shoemaker were present. Also present were Township Manager Shanna Lodge, Chief of Police Robert Klinger, Public Works Director Bill Hagan, Lieutenant Jeffrey Heim, Director of Planning and Zoning Bob Smiley, and Solicitor Bill Christman.

Supervisor Perrin led the Pledge of Allegiance and a moment of silence for military personnel and first responders.

Announcements – Supervisor Perrin announced that the Board of Supervisors held an executive session on March 13, 2023, regarding legal matters.

Supervisor Perrin announced that there is no scheduled vote and no scheduled discussion regarding the sewer sale. She advised that additional information is available on the Township website. She announced that a special meeting regarding matters related to the sewer sale expected to come before the Board will be held on April 14, 2023, at 7:00 PM at the Township Building.

New Business

Minutes – Supervisor Shoemaker moved to approve the minutes of February 27, 2023. Supervisor Lange seconded the motion. There were no comments, and the motion passed unanimously.

Expenditures – Supervisor Shoemaker moved to approve the list of expenditures dated March 10, 2023. Supervisor Lange seconded the motion. There were no comments, and the motion passed unanimously.

Public Hearing – The Board held a public hearing to consider Ordinance Amendments to the Subdivision and Land Development, Zoning, and Environmental Protection Ordinances. Solicitor Bill Christman conducted the hearing and introduced exhibits. There were no comments from the public, and the hearing was closed. A court reporter was present, and the transcript is on file at the Township office.

Ordinance 2 of 2023 – Supervisor Shoemaker moved to approve the Ordinance 2 of 2023, Various Ordinance Amendments. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the Ordinance was adopted.

Volunteer Appointment – Supervisor Shoemaker moved to appoint Rebecca Faulk to the Malvern Public Library Board. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously. Ms. Faulk thanked the Supervisors.

Police Report – Chief Klinger reported on recent department activity, including a citation for harassment and the report of a resident who fell victim to a scam via a fictitious email. The Chief announced that the Police Department's annual Awards Night will take place during the next Board meeting, on March 27th, and noted that this meeting will be held at General Wayne Elementary School to accommodate the officers and their families.

Resolution 9 of 2023 – Manager Lodge introduced Resolution 9 of 2023, a Resolution for the Disposition of Public Records, and summarized the list of records to be disposed. Supervisor Shoemaker moved to adopt the Resolution. Supervisor Lange seconded the motion. Henry Yordan of 152 Grubb Road inquired

about digitization of records and its cost. The Supervisors replied that this could be explored. There were no further comments from the Board or the public, and the motion carried unanimously.

Resolution 10 of 2023 – Manager Lodge introduced Resolution 10 of 2023, a Resolution in support of a Township application for a Chester County Beekeepers Association grant. Supervisor Shoemaker moved to adopt the Resolution. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Administration Items – Supervisor Perrin introduced a letter of support for a grant application of Willistown Conservation Trust. The letter has been signed and submitted to meet a Chester County grant deadline. Before the Board is a request for retroactive ratification. Supervisor Shoemaker moved to ratify the letter of support. Supervisor Lange seconded the motion. Joseph Heenan of 713 Monument Road inquired whether this letter commits the Township financially, which it does not. Mr. Heenan further inquired whether the letter of support was for a parcel that the Township recently had appraised; it is not, this is a distinct parcel being newly considered as an addition to Kirkwood Preserve. Mr. Heenan inquired whether the aforementioned appraisal could be released under the Right-to-Know Law. Solicitor Christman responded that appraisals are exempt from disclosure until the agency proceeds with purchase. There were no further comments from the Board or the public, and the motion carried unanimously.

Supervisor Shoemaker moved to authorize advertisement of the request for bids for the 2023 Road Resurfacing Program. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Director of Public Works Bill Hagan introduced a request for authorization of the purchase and installation of a Wavetronix Detection System at West Chester Pike and Stoneham drive. This is a traffic signal safety system that uses radar technology in multi lane intersections. The cost of the project, including materials purchased through CoStars, totals \$18,220. Supervisor Shoemaker moved to authorize the purchase and installation. Supervisor Lange seconded the motion. Maureen Morgan of the Willistown Woods neighborhood expressed her support for the needed safety improvement and inquired when it will be installed. Director Hagan estimated ten to twelve weeks, given delivery lead time. There were no further comments from the Board or the public, and the motion carried unanimously.

Supervisor Shoemaker moved to approve the trade-in of a Police Department vehicle for a value of \$8,500. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Citizens' Comments

Julie Frissora of 34 Chetwynd Road inquired regarding the agenda for the April 14th meeting, and whether it will include public comment. An agenda has not yet been written, but Solicitor Christman noted that public comment is accepted at all public meetings at which an action item is before the Board.

Maria Kania of 2905 Sage Wood Drive inquired where draft minutes can be found; Manager Lodge advised that these are found on the Township website in the Board packet for the meeting at which the minutes will be considered for approval.

Mr. Heenan of Monument Road further inquired about the aforementioned appraisal, requesting a copy. Mr. Yordan of 152 Grubb Road suggested that, like the draft minutes, the Township could make an

exception and release records that are permitted to be exempt from release. Supervisor Shoemaker noted that these two types of records are dissimilar; He pointed out that the release of an appraisal could have an undue effect on the real estate market and impact a transaction between private parties.

Pam Schafer of 129 South Cedar Hollow Road requested additional Police Department outreach regarding scams and their prevalence in the Township and recommended sending a postcard. Chief Klinger thanked her for her comment and noted that, as the Township is bringing back the hard copy Towne Crier, this kind of outreach could be included there.

Louis Pettinos of 6 Applewood Road inquired as to the agenda for the upcoming meeting on April 14 regarding sewer; Supervisor Perrin advised the meeting will include any items that may come before the Board.

Ms. Kania of Sage Wood Drive noted that Representative Shusterman recently held a Town Hall with information about avoiding scams; more information is available on the Representative's website.

Mike Kerr of 33 Stonehenge Lane, asked if the replacement police vehicle being purchased will be a marked car, which the Chief confirmed to be the case.

Mahala Renkey of 45 Tulip Drive inquired about the upcoming April recycling events.

Elizabeth Jekot of 18 Applewood Road seconded the comment regarding the helpful information presented at Rep. Shusterman's Scam Prevention Town Hall. Manager Lodge advised that the Township could share a link to the information on the Willistown website.

Supervisor Lange announced the departure of Solicitor Christman and expressed his personal and professional thanks to Mr. Christman for his service to the Township.

Next Meeting

The next meeting of the Board of Supervisors will be held on March 27, 2023 at 7:00 PM at General Wayne Elementary and will include the Willistown Police Department Awards Night.

Adjournment

There being no further business before the Board, the meeting adjourned at 7:36 PM.

Respectfully submitted,



Shanna Lodge
Township Secretary