

WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS
688 SUGARTOWN ROAD, MALVERN, PA
MONDAY, FEBRUARY 27, 2023, AT 7:00 PM

MINUTES

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:03 PM. Supervisors Robert T. Lange, Molly H.B. Perrin, and William R. Shoemaker were present. Also present were Township Manager Shanna Lodge, Chief of Police Robert Klingler, Public Works Director Bill Hagan, Lieutenant Jeffrey Heim, and Solicitor Bill Christman.

The meeting was called to order at 7:03 PM. Supervisor Perrin led the Pledge of Allegiance and a moment of silence for military personnel and first responders.

Announcements – Supervisor Perrin announced that the Board of Supervisors held an executive session on February 27, 2023, regarding legal and real estate matters. Supervisor Perrin announced that there is no scheduled vote and no scheduled discussion regarding the sewer sale. She advised that additional information is available on the Township website.

New Business

Minutes – Supervisor Shoemaker moved to approve the minutes of February 13, 2023. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Expenditures – Supervisor Shoemaker moved to approve the list of expenditures dated February 24, 2023. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Police Report – Chief Klingler reported on department activity, including an arrest for harassment. He advised the public to be wary of scams, and in particular to distrust anyone asking you to buy gift cards as payment.

Resolution 8 of 2023 – Manager Lodge Introduced Resolution 8 of 2023, which authorizes the Township Manager to sign a Traffic Signal Maintenance Agreement with PennDOT. Director of Public Works Bill Hagan explained that the agreement outlines requirements for maintenance of traffic signals, which are owned by the Township. Supervisor Shoemaker moved to approve the Resolution. Supervisor Lange seconded the motion. Mike Kerr of 33 Stonehenge Lane inquired about the contract with the Township's traffic signal maintenance provider. Director Hagan noted that the amounts vary depending on the work done, and further noted that while the contractor will be held to the requirements in this Agreement, the Agreement itself is with PennDOT. There were no further comments from the Board or the public, and the motion passed unanimously.

Land Development

Supervisor Shoemaker moved to authorize escrow release No. 14 for Chapel Hill in the amount of \$622,885.62. Supervisor Lange seconded the motion. Supervisor Shoemaker noted that this release will leave a remaining balance of \$2,500.00. There were no further comments from the Board or the public, and the motion carried unanimously.

Supervisor Shoemaker moved to authorize escrow release No. 2 for Troutbeck Farm development Stage 2 in the amount of \$121,449.51. Supervisor Lange seconded the motion. There were no further comments from the Board or the public, and the motion carried unanimously.

Administration Item

Supervisor Shoemaker moved to authorize signature of the Verizon Cable Franchise Agreement. Supervisor Lange seconded the motion. Manager Lodge noted that the Agreement was approved by Ordinance in 2021; this signature was missed and is being authorized in an administrative cleanup. David Trainer of 39 Duffryn Avenue inquired regarding the annual revenue received from franchise fees; the 2023 Budget includes \$290,000 in revenue from all franchise fees. Lewis Pettinos of 6 Applewood Road inquired regarding franchise fees and agreements; the fees are collected from cable television customers by the cable company and paid to the Township. The Township authorizes the company to operate within the municipality and permits installation of cable infrastructure, etc. There were no further comments from the Board or the public, and the motion carried unanimously.

Citizens' Comments

Mike Kerr of 33 Stonehenge Lane inquired regarding the Obermayer invoices that had been discussed at a previous meeting. Manager Lodge confirmed that revised redacted invoices were sent to the Requestor. Lewis Pettinos of 6 Applewood Road asked if any additional payment had been disbursed to Obermayer. Manager Lodge noted that payments will be listed on expenditure lists posted to the website in advance of Board meetings.

Betsy Allinson of 21 Wistar Road inquired whether the Township has considered use of beet juice or brine in winter weather operations. Director Hagan noted that beet juice has not been considered, and brine could be used, but has some drawbacks. Victor Guglielmi of 22 Wildwood Drive shared his concerns about the detrimental impact brine has on vehicles.

Next Meeting

The next meeting of the Board of Supervisors will on March 13, 2023 at 7:00 PM at the Township Building and on Zoom.

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:19 PM.

Respectfully submitted,



Shanna Lodge
Township Secretary