

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS
688 SUGARTOWN ROAD, MALVERN, PA
MONDAY, FEBRUARY 13, 2023, AT 7:00 PM**

MINUTES

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:01 PM. Supervisors Robert T. Lange, Molly H.B. Perrin, and William R. Shoemaker were present. Also present were Township Manager Shanna Lodge, Chief of Police Robert Klinger, Treasurer Martin McKenzie, Lieutenant Jeffrey Heim, and Solicitor Bill Christman.

The meeting was called to order at 7:01 PM. Supervisor Perrin led the Pledge of Allegiance and a moment of silence for military personnel and first responders.

Announcements – Supervisor Perrin announced that the Board of Supervisors held an executive session on February 13, 2023, regarding legal and real estate matters. Supervisor Perrin announced that there is no scheduled vote and no scheduled discussion regarding the sewer sale. She advised that additional information is available on the Township website. Manager Lodge announced the upcoming Zero Waste Event hosted by the Environmental Sustainability Commission and shared that the Township is in search of photograph submissions for the Comprehensive Plan.

New Business

Minutes – Supervisor Shoemaker moved to approve the minutes of January 23, 2023. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Expenditures – Supervisor Shoemaker moved to approve the list of expenditures dated February 10, 2023. Supervisor Lange seconded the motion. Mike Kerr of 33 Stonehenge Lane inquired about the PreDOC charges on the expenditures list. Treasurer McKenzie noted that the charges are for various services including annual cleanings, routine repairs, and pump replacement work. The bills are reviewed and approved by the Director of Public Works. There were no further comments from the Board or the public, and the motion carried unanimously.

Volunteer Appointment – Supervisor Shoemaker moved to appoint Denny Howell to an unexpired vacancy on the Planning Commission with a term ending December 31, 2025. Supervisor Lange seconded the motion. There were no further comments from the Board or the public and the motion carried unanimously.

Police Report – Chief Klinger reported on recent department activity, including several DUI arrests, one which was the cause of the six-car crash. He additionally reported on a theft as the result of a scam email.

Resolution 7 of 2023 – Supervisor Shoemaker moved to adopt Resolution 7 of 2023, a Resolution to appoint delegates to the Chester County Tax Collection Committee. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Land Development

Supervisor Shoemaker moved to authorize escrow release No. 1 for Troutbeck Farm development Stage 2 in the amount of \$159,585.45. Supervisor Lange seconded the motion. Supervisor Shoemaker noted that this release will leave a remaining balance of \$789,393.02. There were no further comments from the Board or the public, and the motion carried unanimously.

Administration and Legal Items

Supervisor Shoemaker moved to approve a letter of support for the application of East Whiteland Township to the *Rebuilding American Infrastructure with Sustainability and Equity* Grant Program. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Supervisor Perrin introduced a request from The CRC Watersheds Association for financial sponsorship of their Annual Streams Cleanup in the amount of \$750.00. Supervisor Shoemaker moved to approve the sponsorship. Supervisor Lange seconded the motion. Tom Renkey of 45 Tulip Drive shared that he has participated in this event in past years and spoke highly of the event. There were no further comments from the Board or the public, and the motion carried unanimously.

Solicitor Christman introduced an amendment to the Castlebar Lane Settlement Agreement. The amendment codifies the Ordinance passed by the Township that delineates the interpretation of a relevant section of the Code. Supervisor Shoemaker moved to approve the amendment. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Solicitor Christman introduced an easement agreement with 40 Lloyd Ave, LLC. The provides the Township access to and parking for Greentree Park and allows the LLC to construct a sign on Township property. Supervisor Shoemaker moved to approve the agreement. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Citizens' Comments

Carol Guest of 19 Midsummer Drive thanked the Board for their recent contribution to the Malvern Public Library. She noted a few of the services the Library offers, including access to the Ancestry database as well as digital access to newspapers and magazines from home. She announced an upcoming beekeeping workshop.

Chief Klinger provided a follow-up on an inquiry from a resident at a previous meeting regarding deer strike related accidents. He reported that in 2022, 31 of 228 reported accidents were deer strike related.

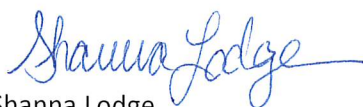
Next Meeting

The next regular meeting of the Board of Supervisors will be held Monday, February 27, 2023, at 7:00 PM in the Township Building and via Zoom.

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:16 PM.

Respectfully submitted,



Shanna Lodge
Township Manager