

**WILLISTOWN TOWNSHIP OPEN SPACE REVIEW BOARD MEETING MINUTES**  
**REGULAR MEETING**  
**December 12, 2022**

The Regular Meeting of the Willistown Township Open Space Review Board came to order at 5:31 P.M. The following members were present from the beginning of the meeting: Ted Leisenring; Brook Gardner; Bob Kacergis; Mimi Quinn-Johnson; and Erik Hetzel. Mary Hundt attended as Willistown Township staff liaison to the OSRB.

**Minutes**

Minutes from the meetings of January 24, 2022, April 25, 2022, and September 26, 2022 were circulated to members of the board before the meeting. A motion was made to approve all three sets of minutes as written; motion was seconded and approved unanimously.

(Jeff Vincent arrived at 5:35.)

**Executive Session**

The public portion of the meeting was closed at 5:35 as the Board went into executive session to discuss confidential real estate matters. The executive session ended at 6:24 and the meeting reconvened in open session.

**New Business**

Ted explained to meeting attendees that the Board heard a presentation from a Township landowner during executive session and no decision or formal action would occur at this meeting. A decision will likely be made and action taken at the next OSRB meeting scheduled to be held on January 23, 2023.

**Old Business**

**864 Grubbs Mill Road** - Mary explained that the Township is still waiting for an appraisal report for this property before any further discussion can occur. That report is expected before the next OSRB meeting.

**Financial Review**

In Mike's absence, Ted reviewed the Open Space Fund. The fund currently stands at \$5,405,123.63 with \$558,174.05 in reserves for debt service, leaving \$5,061,869.85 that can be spent on open space acquisition projects, and continues to grow. Ted noted that fund revenues are tracking higher than budgeted for the year.

**Public Comment**

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Joseph Heenan (via Zoom) asked if the appraisal was received for 864 Grubbs Mill Road. Mary explained that the appraisal is expected in the coming weeks. Mr. Heenan then asked if there would be any public improvements on that property, and if any items discussed by the Parks and Recreation Board would be considered by the OSRB. Mary noted that those discussions would be conveyed by memorandum and shared with the OSRB. Mr. Heenan asked if the Willistown Conservation Trust is on board with any of those ideas. Mary indicated that there would need to be discussions with the Trust about any suggested improvements.

**Adjournment**

The meeting was adjourned at 6:31 P.M. The next meeting is scheduled for January 23, 2023.

2023 Meeting Dates: *All meetings are open to the general public and subject to change or cancellation. Please visit [www.willistown.pa.us/calendar](http://www.willistown.pa.us/calendar) for the updated meeting list.*

January 23, 2023

April 24, 2023

July 17, 2023

September 25, 2023

December 11, 2023

Respectfully submitted,  
Erik Hetzel, OSRB Secretary