

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**  
**40 Lloyd Avenue, Suite 208, Malvern, Pennsylvania**  
**September 23, 2013 at 7:00 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman Robert T. Lange and Vice-Chairman William R. Shoemaker were present. Also present were Manager David R. Burman and Police Chief John M. Narcise.

**Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel**

Mr. Lange led in the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Treasurer's Report**

None.

**Announcements**

None.

**Unfinished Business**

None.

**New Business**

Mr. Shoemaker moved to approve the minutes of the Supervisors' Work Session and Meeting held September 9, 2013. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. Shoemaker moved to approve the List of Expenditures and Interfund Transfers dated September 23, 2013, noting that there were several small disbursements representing reimbursement of duplicate payments of real estate taxes for the current year. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. Shoemaker moved to award a Professional Services a not-to-exceed contract to Remington, Vernick & Beach Engineers of Conshohocken, PA in the amount of \$40,860.00 for construction management services related to the new Willistown Township Police Building. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Mr. Shoemaker moved to adopt Resolution 22 of 2013, congratulating the Malvern Fire Company on their 125<sup>th</sup> Anniversary, Building Dedication and Housing of Apparatus. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

**Citizens' Comments**

Dale Yarnall of 107 Manor Road commented on the use of a flatbed tow truck in their residential neighborhood, complaining about the backup beeps / backup alarm and the headlights shining in her windows at all hours of the day and night. Ms. Yarnall expressed her opinion that this was a violation of the Township's noise ordinance. She expressed concerns that there is a deaf child in the area. She also expressed her opinion that there should be an ordinance prohibiting the use and parking of such vehicles in a residential neighborhood. The Supervisors discussed this matter with Ms. Yarnall. Mr. Shoemaker asked Mr. Burman to have the Zoning Officer conduct an investigation to determine whether there are violations of the Zoning Ordinance. Mr. Shoemaker stated that it may be helpful if Ms. Yarnall provided photographs of the parked vehicle with cars in tow.

James West of 122 South Cedar Hollow Road expressed similar concerns as Ms. Yarnall's. Mr. West stated that he had witnessed said vehicle travelling at excessive speeds on residential streets. Chief Narcise advised that his officers will monitor and investigate complaints concerning traffic violations.

Mr. West expressed concerns with the most recent traffic study along South Cedar Hollow Road, and stated his opinion that the results were "staggering, to say the least". He expressed frustration with commuter cut-through traffic and stated his opinion that speed bumps appear to be the only solution that will slow motorists down. Chief Narcise discussed the results of recent traffic studies, commenting that the Township may be able to assist with traffic violations but there is little we can do about traffic volumes. Mr. Burman reported that Township staff is working to include funding in the 2014 budget that would be dedicated to traffic studies throughout the Township, and specifically to study proven traffic calming measures that may be applicable to this situation.

Dale Yarnall commented with regard to speeding on South Valley Road in the vicinity of Paoli Presbyterian Church.

Dale Yarnall commented on a rumor she heard about Willistown's Police Department being called upon to enter into a contractual arrangement with the Malvern Borough Police Department. Mr. Shoemaker immediately dispelled this rumor, stating that no such service agreement had ever been discussed by the Supervisors. Chief Narcise stated that police officers often assist other officers in neighboring communities, particular when the County dispatches an "Assist the Officer" call and, more routinely, officers will check on each other if they are in the vicinity of a traffic stop.

#### **Next Meeting**

Mr. Lange announced that the next meeting would be take place on Tuesday, October 15, 2013 with a public work session at 6:30 PM and the regular business meeting at 7:00 PM. All meetings are open to the General Public.

#### **Adjournment**

Mr. Shoemaker moved to adjourn the meeting. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0.

Respectfully Submitted,



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David R. Burman  
Secretary