

WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
40 Lloyd Avenue, Suite 208, Malvern, Pennsylvania
September 9, 2013 at 7:00 PM

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman Robert T. Lange, Vice-Chairman William R. Shoemaker and Supervisor Norman S. MacQueen were present. Also present were Manager David R. Burman and Police Chief John M. Narcise.

Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel

Officer Martin of the Willistown Township Police Department led in the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Treasurer's Report

Mr. Burman certified the following Minimum Municipal Obligations for 2014:

2014 MMO – Uniform Pension Plan - \$659,842
2014 MMO – Non-Uniform Pension Plan - \$66,409

Announcements

Mr. Lange announced that the Supervisors would meet in Executive Session following this meeting to discuss the potential property acquisition matters.

Unfinished Business

None.

New Business

Mr. MacQueen moved to approve the minutes of the Supervisors' Work Session and Meeting held August 12, 2013. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed by a vote of 2-0. Mr. Shoemaker abstained, as he was not present for the August 12th meeting.

Mr. Shoemaker moved to approve the List of Expenditures and Interfund Transfers dated September 9, 2013. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the List of Procurement Card Purchases for July 2013. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to award the four prime contracts for construction of the new Willistown Township Police Building to the lowest responsible bidders for each of the contracts, as presented by David Schrader of SchraderGroup Architects during this evening's public work session, based on the combination of base contract and alternates recommended by Mr. Schrader and Township staff, as follows:

General Contract	F. W. Houser, Inc.	Malvern, PA	\$1,859,712
Plumbing Contract	Frey Lutz Corporation	Lancaster, PA	\$122,000
Mechanical Contract	Five Star Inc.	West Chester, PA	\$457,000
Electrical Contract	Philips Brothers Electrical Contractors, Inc.	Glenmoore, PA	\$609,900

Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to award a Professional Services Contract to RedZone Robotics for the System Wide Sanitary Sewer Categorization & Development of Wastewater Asset Management System in the amount of \$147,375, as presented by Sam Cancilla of RedZone Robotics during this evening's work session and as recommended by Township staff. Mr. MacQueen seconded the motion. Fred Haack of 486 King Road inquired about the contract. Mr. Shoemaker briefly described the proposed contract and the presentation during the work session, for which Mr. Haack was not present. There were no further comments from the Board or the public, and the motion passed unanimously.

Citizens' Comments

None.

Next Meeting

Mr. Lange announced that the next meeting would be take place on Monday, September 23, 2013 with a public work session at 6:30 PM and the regular business meeting at 7:00 PM. All meetings are open to the General Public.

Adjournment

Mr. Shoemaker moved to adjourn the meeting. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Respectfully Submitted,

David R. Burman
Secretary