

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**  
**40 Lloyd Avenue, Suite 208, Malvern, Pennsylvania**  
**July 15, 2013 at 7:00 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman Robert T. Lange, Vice-Chairman William R. Shoemaker and Supervisor Norman S. MacQueen were present. Also present were Manager David R. Burman and Chief John M. Narcise.

**Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel**

Mr. Lange led in the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Treasurer's Report**

None.

**Announcements**

Sealed bids for the New Construction of the Willistown Township Police Building will be received by Willistown Township until 3:00 PM, August 8, 2013. Additional information is available by contacting the Township Manager.

**Unfinished Business**

None.

**New Business**

Mr. Shoemaker moved to approve the minutes of the Supervisors' Work Session and Meeting held June 15, 2013. Mr. MacQueen seconded the motion. Jack McGinley, 2 Second Avenue, asked when the minutes would be posted on the internet. Mr. Shoemaker reported that the minutes of any meeting are posted after they are approved, which takes place at the subsequent meeting. There were no further comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the List of Expenditures and Interfund Transfers dated July 15, 2013. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the Lists of Procurement Card Purchases for both March and April. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve Resolution 18 of 2013 concerning the application to PennDOT for a traffic signal on Paoli Pike at the entrance to Bryn Mawr Rehab. Mr. MacQueen seconded the motion. Jack McGinley, 2 Second Avenue, commented that he felt change does not necessarily represent progress. Mr. Shoemaker expressed the Board's agreement with Mr. McGinley, and reported that the requirement for a signal was indicated by traffic studies related to the Toll Brothers' Applebrook Meadows project. There were no further comments from the Board or the public, and the motion passed unanimously.

Mr. MacQueen moved to approve Resolution 19 of 2013 concerning the destruction of certain itemized administrative and financial records, and reiterating the Township's Records Retention Policy. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to approve Resolution 20 of 2013 concerning the designation of Meridian Bank as an authorized depository of Township funds. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. MacQueen moved to approve the Stormwater Best Management Practices Operations & Maintenance Agreement for 975 Delchester Road, conditioned upon the submission of an Access Easement and Stormwater Easement in recordable form, as further described during the public work session held earlier this evening. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

**Citizens' Comments**

Fred Haack of 486 King Road commented with regard to the width of the Right-of-Way adjacent to his property. The Board discussed this question with Mr. Haack.

Mike Kerr, 33 Stonehenge, commented that he believes Toll should be paying for the installation of the traffic signal referenced in Resolution 18 of 2013. The Board confirmed that Toll is paying for the installation.

**Next Meeting**

Mr. Lange announced that the next meeting would be take place on Monday, August 12, 2013 with a public work session at 6:30 PM and the regular business meeting at 7:00 PM. All meetings are open to the General Public.

**Adjournment**

Mr. Shoemaker moved to adjourn the meeting. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Respectfully Submitted,



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David R. Burman  
Secretary