

WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
40 Lloyd Avenue, Suite 208, Malvern, Pennsylvania
February 11, 2013 at 7:00 PM

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Chairman Robert T. Lange, Vice-Chairman William R. Shoemaker and Supervisor Norman S. MacQueen were present. Also present were Manager David R. Burman and Chief John M. Narcise.

Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel

Mr. Lange led in the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Special Items

Mr. Lange presented the Community Service Award, also known as the Volunteer-of-the-Year Award, to Penny Goulding, in recognition of her many years of service to the Township on the Historical Commission, including her efforts on the "Acres of Quakers" book.

Chief Narcise presented the following awards:

Letters of Commendation (subject with a gun on Sycamore Circle):

- Lieutenant Robert Klinger
- Sergeant James Daniels
- Sergeant Jeffrey Heim
- Officer Luis Bills

Commendations of Merit:

- Sergeant George Hill (Recovering stolen merchandise, drug paraphernalia and Fugitive)
- Sergeant George Hill (Education Commendation Graduate Degree Wilmington University)
- Officer Zachary Bullock and William Murrin (Arrest of subject on West Chester Pike for theft)
- Detective Robert Will and Stephen Jones (Investigation Grubb Road burglaries)

Officer of the Year Award: Officer Matthew Brown.

Chief Narcise recognized the following individuals for fifteen years of service to Willistown Township:

- Sergeant George Hill
- Sergeant Michael LaPira
- Officer Zachary Bulloch
- Administrative Assistant Diane Moore

Township Manager Burman and Chief Narcise presented Special Letters of Commendation to the following personnel who worked to protect life and property during Hurricane Sandy:

Command Center:

Lieutenant Robert Klinger

Public Information: Detective Steve Jones

Emergency Management Coordinator: Joe Hires

Public Works Director: Bill Hagan

Sergeants:

James Daniels, George Hill and Michael LaPira

Officers:

Robert Will, Zachary Bullock, Mark Monroe, Matthew Brown, Bill Murrin

Road Foreman: Jim Stairs

Public Works Crew:

John Vogelgesang, Ted Oswald, Ray Urbach, Joe Hires, Dave Eagan, George Thompson

Safety:

Building Code Official Edward Tiernan

Mr. Lange presented awards to Township Manager Burman and Chief Narcise in recognition for their leadership during Hurricane Sandy.

Treasurer's Report

None.

Announcements

Mr. Lange announced that the Zoning Hearing Board will meet on Wednesday, February 27, 2013, at 7:30 PM to hold a hearing on Application No. Z-1-13, in which the Applicants seek variance relief to permit the construction of a 24-inch high stone retaining wall along the street perimeter of Applicants' property at 9 Callery Way in the R-1 Residence District. The Applicants propose to place the wall not less than four feet from the street curb of Callery Way, which would otherwise be required to be at least 14 feet from the curb.

Unfinished Business

None.

New Business

Mr. Shoemaker moved to approve the minutes of the Supervisors' Meeting held January 22, 2013, noting that no work session was held that evening. Mr. Lange seconded the motion, since Mr. MacQueen was unable to attend that meeting. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the Lists of Expenditures and Interfund Transfers dated February 11, 2013. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the list of Procurement Card Purchase for December 2012. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to ratify a Professional Services Agreement with the Berks County Intermediate Unit for the Collection of Willistown Township Real Estate Taxes. Mr. MacQueen seconded the motion. Jack McGinley, 2 First Avenue, asked about the potential savings to be achieved. Mr. Shoemaker reported that

the process would be less expensive under the new contract. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. MacQueen moved to appoint Nancy Moyer to the Open Space Review Board. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to deny the Conditional Use Application of Woodlawn Garden Center and Nursery, in which the applicant requested approval of a wine tasting room as an accessory use to a Garden Center. Mr. MacQueen seconded the motion. The Board discussed the procedural deficiencies with this application as a primary reason for the denial at this time. There were no further comments from the Board or the public, and the motion to deny the application passed unanimously.

Mr. Lange introduced the next Agenda item, Toll Brothers' Land Development Request for Applebrook Meadows Phase II (REVISED). Alyson M. Zarro, of Riley Riper Hollin & Colagreco, represented the Applicant, along with Michael J. Bowker of Momenee and Associates, Inc. At the conclusion of a brief presentation Mr. Lange asked the representatives of Toll, including Ms. Zarro and Mr. Bowker, to respond in writing to two questions: (1) What does PNDI stand for?, and (2) What is its importance? In reviewing the responses, Mr. Lange indicated that not all of Toll's representatives demonstrated an understanding of the Pennsylvania Natural Diversity Inventory and its importance. He indicated that the parcel was a PNDI site, meaning that certain special resources were present on the site. Mr. Lange expressed his views in terms of protecting those resources, and protecting the current and future residents of Willistown. He expressed skepticism with Toll's stated reasons revising the Phase II plans.

Mr. Shoemaker reported that the Township Solicitor had received the final proposed Agreements for Phase II on Friday afternoon. Stating that the Solicitor had been given insufficient time to review the referenced Agreements, Mr. Shoemaker moved to table consideration of this matter. Mr. MacQueen seconded the motion. There were no further comments from the Board or the public, and the motion passed unanimously.

Citizens' Comments

None.

Next Meeting

Mr. Lange announced that the next meeting would be take place on Monday, February 25, 2013 with a public work session at 6:30 PM and the regular business meeting at 7:00 PM. All meetings are open to the General Public.

Adjournment

Mr. Shoemaker moved to adjourn the meeting. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Respectfully Submitted,



David R. Burman
Secretary