

WILLISTOWN TOWNSHIP
Organizational Meeting of January 3, 2011

The Organizational meeting of the Board of Supervisors was held on the above date at the Township offices at 40 Lloyd Avenue. Supervisors William R. Shoemaker, Norman S. MacQueen and Robert T. Lange were present. The meeting was called to order at 7:00 p.m. with Township Manager Hugh J. Murray, Sr., Chief of Police John M. Narcise, and Secretary/Treasurer Dorothy E. McClintock in attendance.

Manager Hugh J. Murray, Sr. was appointed Interim Chairman.

NOMINATIONS – Mr. Lange nominated Mr. MacQueen for the position of Chairman of the Board of Supervisors for 2011, Mr. Shoemaker seconded and without objection from the floor, Mr. MacQueen as elected unanimously.

Chairman MacQueen conducted the remainder of the meeting.

Mr. Lange nominated Mr. Shoemaker for the position of Vice Chairman of the Board of Supervisors for 2011, Mr. MacQueen seconded and without objection from the floor, Mr. Shoemaker was elected unanimously.

STAFF APPOINTMENTS - Mr. Shoemaker moved for the approval of the following staff appointments, Mr. Lange seconded and without objection from the floor the appointments were approved by the Board.

Township Manager	Hugh J. Murray, Sr.
Secretary/Treasurer	Dorothy E. McClintock
Building Official	Edward Tiernan
Temporary/Subdivision Officer	William A. Rosenberry
Chief of Police	John M. Narcise
Emergency Management Coordinator	Jonathan Hires
Township Engineer	Yerkes Associates, Inc.
Valley Forge Sewer Authority Representative	Hugh J. Murray, Sr.
Township Solicitor	Vincent M. Pompo, Esq.
Zoning Hearing Board Solicitor	Robert F. Adams, Esq.
Tax Hearing Officer	Charles B. Guernsey

BOARDS AND COMMISSIONS APPOINTMENTS – Mr. Shoemaker moved for the approval of the following Boards and Commissions appointments, Mr. Lange seconded and without objection from the floor the appointments were approved by the Board.

Bartrams Bridge Commission	(2 years)	George Conn, Jr.
BOCA Board of Appeals	(5 years)	Gerry Bucaccio
	(5 years)	Frank Houder
Environmental Council	(3 years)	Doug Tietbohl
	(3 years)	Nick Vastardis
Land Conservancy Authority Board	(5 years)	Mary McLoughlin
Malvern Library Board	(3 years)	Holly Cheshire

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Open Space Review Board	(5 years)	Jill Red
Park & Recreation Board	(5 years)	Coleman Walsh
Planning Commission	(4 years)	William Bowers
	(4 years)	David Watt
Recycling Commission	(2 years)	Jim Tate
	(2 years)	Mark Bem
	(2 years)	Karl Malessa
	(2 years)	Jeff Scutt
Zoning Hearing Board	(3 years)	Donald A. Mancini

MINUTES

Mr. Lange moved to approve the work session and supervisors meeting minutes of December 13, 2010, Mr. MacQueen seconded and there being no public comment the minutes were approved by the Board. Mr. Shoemaker abstained. The minutes will be placed on file for inspection.

TREASURER'S REPORT

Mr. Shoemaker moved to approve the Treasurer's Report for the Third Quarter 2010 Mr. Lange seconded and there being no public comment the report was approved by the Board. The report will be placed on file for audit

ANNOUNCEMENTS - None

UNFINISHED BUSINESS - None

NEW BUSINESS

List of Checks – Mr. Lange moved to approve the list of checks dated January 3, 2011, Mr. Shoemaker seconded and there being no public comment the Board approved it.

List of Procurement Card Purchases – Mr. Lange moved to approve the list of procurement card purchases for October and November 2010, Mr. Shoemaker seconded and there being no public comment the Board approved them.

Subdivision – Mr. Shoemaker moved to approve the following subdivision, Mr. Lange seconded and there being no public comment the Board approved it.

S-1-10 - A subdivision of Phillips/Devine located at 59 Line Road for a lot line change, the plan was originally submitted August 16, 2010 and the Willistown Township Planning Commission recommended approval on November 17, 2010.

Resolutions 1 – 4 of 2011 - Mr. Lange moved for the approval of Resolutions 1-4 of 2011 authorizing bank transactions, Mr. Shoemaker seconded and there being no public comment the Board approved them.

Resolution 5 of 2011- Mr. Shoemaker moved for approval Resolution 5-11 authorizing the collection of Real Estate taxes, Mr. Shoemaker seconded and there being no public comment the Board approved it.

Resolutions 6 of 2011- Mr. Shoemaker moved for approval of Resolution 6-11 establishing the Real Estate Tax Levy for 2011, Mr. Lange seconded and there being no public comment the Board approved it. There is no increase in the Real Estate Tax for 2011.

Resolutions 7 of 2011- Mr. Shoemaker moved for approval of resolution 7-11 establishing the Earned Income Hearing Officer, Mr. Lange seconded and there being no public comment the Board approved it.

Resolution 8 of 2011 – Mr. Shoemaker moved for approval of Resolution 8-11 establishing the public safety areas in Willistown Township, Mr. Lange seconded and there being no public comment the Board approved it.

Resolution 9 of 2011 - Mr. Shoemaker moved to approve Resolution 9-11 increasing the mileage rate for 2011, Mr. Lange seconded and there being no public comment the Board approved the resolution.

Resolution 10 of 2011 – Mr. Shoemaker moved to approve Resolution 10-11 reducing the police officers contribution to 4.5% for the police pension plan for the year 2011, Mr. Lange seconded and there being no public comment the Board approved it.

Resolution 11 of 2011 – Mr. Shoemaker moved to approve Resolution 11-11 adding 16.2 acres to the Willistown Township Agricultural Security Area, Mr. Lange seconded and there being no public comment the Board approved it.

CITIZEN COMMENTS

Sewer – Dolores Fetterman, 22 Lloyd Avenue, questioned her sewer billing for the apartments at 24 Lloyd Avenue. She stated the house has 3 apartments and they are being charged 3 EDU's and felt this was not fair and hoped the Township would go to consumption only. Mr. Shoemaker explained the problems with going to consumption only billing.

NEXT MEETINGS

Work Session	Monday, January 24, 2011	6:30 p.m.
Supervisors Meeting	Monday, January 24, 2011	7:30 p.m.

There being no further business to come before the Board of Supervisors, the meeting was adjourned at approximately 7:34 p.m.

Attest:

Dorothy E. McClintock
Secretary/Treasure