

WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS
688 SUGARTOWN ROAD, MALVERN, PA, AND VIA ZOOM
JANUARY 24th, 2022, AT 7:00 PM

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors Robert T. Lange, Molly H.B. Perrin, and William R. Shoemaker were present. Also present were Township Manager Sally Slook, Police Chief Robert Klinger, and Solicitor Bill Christman.

New Business

Supervisor Shoemaker announced the meeting minutes of January 3, 2022, and the list of expenditures were accidentally left off the agenda. By law, the Board needs to individually motion and vote for both items to be added to the agenda and then vote on the items themselves.

Minutes - Supervisor Perrin moved to add the minutes of the January 3, 2022 meeting to the agenda. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0. Supervisor Perrin moved to approve the minutes of the meeting of January 3, 2022. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Expenditures - Supervisor Perrin moved to add the list of expenditures and interfund transfers dated January 21, 2022, to the agenda. Supervisor Lange seconded. There were no comments from the Board or the public, and the motion carried 3-0. Supervisor Perrin moved to approve the list of expenditures and interfund transfers dated January 21, 2022. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Conditional Use Hearing— Supervisor Shoemaker reintroduced a public hearing for application C-3-21 of Costel Talanca, on behalf of landowner Robert Butwin, Jr., for conditional use approval pursuant to § 73-62.B (2) (b) and B (2) (d) in order to allow the construction of a sanitary sewer lateral, water and electric lines, and stormwater management facilities within the Riparian Buffer Area Conservation District on property located at 613 South Warren Avenue, Willistown Township, Chester County (UPI No. 54-3-194). The property is located in the RA Residence District. This hearing will be continued on the record at the February 14, 2022 Board meeting.

Conditional Use Hearing— Solicitor Christman introduced a public hearing for application C-5-21 of Reed and Monica Sutton for conditional use approval pursuant to § 73-32.D (1) of the Willistown Township Code of Ordinances in order to make site improvements to their property, including a pool, patios, a deck, reinforced turf, boulders, decorative walls, and driveway widening within areas of precautionary and prohibitive steep slopes for property located at 23 Old Covered Bridge Road, Willistown Township (UPI No. 54-7-20.29). The property is located in the RU Rural District. This hearing will be continued on the record at the March 28, 2022 Board meeting.

Conditional Use Hearing— Solicitor Christman introduced a public hearing for application C-6-21 of Thomas P. & Brittany S. Kehoe for conditional use approval pursuant to § 73-62. B(2)(b) in order to allow the construction of a

grinder pump/sanitary sewer force main within Zone 2 of the Riparian Buffer Area Conservation District on property located at 10 Post Road, Willistown Township, Chester County (UPI No. 54-3-388). The property is located in the R-1 Zoning District. This hearing will be continued on the record at the February 14, 2022 Board meeting.

Changing Meeting Time of Planning Commission – Supervisor Perrin moved to approve changing the start time of the Planning Commission from 7:30 pm to 7:00 pm. Supervisor Lange seconded. Supervisor Shoemaker commented this is the only board with a 7:30 pm start time, with all other boards beginning at 7:00 pm. In the past, several members of the Planning Commission commuted from work in Philadelphia and needed a later start time, but this is no longer the case. There were no further comments from the Board or the public, and the motion carried 3-0.

Appointment to Planning Commission – Supervisor Perrin moved to appoint Mary Ravenfeld to the Planning Commission. The term will expire on 12/31/25. Supervisor Lange seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Resolution 6-2022 – A Resolution Appointing a Firm to Make an Examination of all the Accounts of the Township for Fiscal Year 2022 to Replace the Elected Auditors. Supervisor Perrin moved to approve Resolution 6 of 2022. Supervisor Lange seconded the motion. David Trainor, 39 Duffryn Ave, asked if George McHugh was the auditor. Supervisor Shoemaker explained there are three elected auditors: George McHugh, Page Allinson, and John George. The law requires the Township to elect auditors, but an outside firm does the audit due to the complexity of the budget. There were no further comments from the Board or the public, and the motion carried by a vote of 3-0.

Pennsylvania Subdivision Intrastate Allocation Participation Form - Supervisor Perrin moved to authorize the Township Manager to sign the Pennsylvania Subdivision Intrastate Allocation Participation form. Supervisor Lange seconded. Solicitor Christman explained this allows Willistown to be included in the nationwide litigation related to the opioid epidemic. The PA settlement agreement was negotiated through the Attorney General's office. The money will be put towards battling the opioid epidemic and allocated to PA counties and municipalities that submit the form. Solicitor Christman said Township would receive between \$10,000 to \$20,000 or more. If the Township plans to sue the opioid manufacturers individually, Solicitor Christman advises against approving it. There were no further comments from the Board or the public, and the motion carried by a vote of 3-0.

Police Report – Chief Klinger reported a vehicle theft from the Dovecote development. The Southern Chester County Regional Police Department stopped the car and arrested the driver over the weekend. The Chief reminded residents to lock their vehicles and keep car keys and valuables inside the house. He also reported postal service drop boxes are being targeted by thieves looking for checks. The stolen checks are being altered and cashed. If residents are mailing checks, the department recommends walking them inside a post office rather than using post office drop boxes or street-side mailboxes. Finally, the Willistown Police Department has begun wearing body cameras to promote transparency and accountability. A grant covered almost 50% of the cost of the body cameras. Supervisor Perrin asked if every Officer would wear a camera. Chief Klinger replied yes. Supervisor Shoemaker asked how information was recorded on the camera. Chief Klinger said everything is captured on the

device, and the recording is downloaded when the device is plugged into the docking station. Joe Heenan, 713 Monument Ave, asked if the devices transcribe the audio. Chief Klinger says they do transcribe the audio and capture the video.

Citizens Comments

Supervisor Lange congratulated Ryan Heenan on his Chester County Agricultural Council Board appointment.

Next Meeting

The next meeting of the Board of Supervisors is scheduled for Monday, February 14, 2022, at 7:00 PM at the Township Building and via Zoom.

Adjournment

Seeing no further business, the meeting adjourned.

Sincerely,



Sally Slook, Township Manager