

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS  
688 SUGARTOWN ROAD, MALVERN, PA  
MONDAY, DECEMBER 13, 2021 AT 7:00 PM**

**A. Call To Order**

**B. Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel**

**C. Announcements- Executive Session was held on December 2 to discuss legal matters**

**D. New Business - *Public Comment Before Voting on Each Item***

1. Swearing In of new Police Officer Jeffrey Hagan by District Justice Thomas Tartaglio.
2. Presentation of Retirement Ring to Corporal Michael Kushner by Chief Robert Klinger.
3. Motion to Approve Minutes of Regular Meeting of November 22, 2021.
4. Motion to Approve List of Expenditures and Interfund Transfers dated December 10, 2021.
5. Motion to Approve 2022 Calendar for Board of Supervisors and Advisory Board Meetings.
6. Motion to Approve Jeff Richards to fill an Unexpired Vacancy on the Environmental Sustainability Commission.
7. Motion to Approve Ted Leisenring to fill an Unexpired Vacancy on the Agricultural Security Area Advisory Board.
8. Motion to Approve Erik Hetzel to fill an Unexpired Vacancy on the Agricultural Security Area Advisory Board.
9. Conditional Use Decision and Order (Public Hearing held November 22, 2021):  

Motion to Grant Conditional Use Approval and Issue a Decision and Order in the matter of Application No. C-4-21: Application of Alexandra Murphy for Conditional Use Approval pursuant to §§ 73-32.D and 73-33.B of the Willistown Township Code of Ordinances in order to allow the proposed storm pipe construction and routing across areas containing prohibitive and precautionary steep slopes on property located at 925 Plumsock Road, Willistown Township, Chester County (UPI No. 54-6-87). The property is located in the RU Rural District.
10. Public Hearing:  

Application No. C-3-21. Application of Costel Talanca, on behalf of landowner Robert Butwin, Jr., for conditional use approval pursuant to § 73-62.B (2) (b) and B (2) (d) in order to allow the construction of a sanitary sewer lateral, water and electric lines, and storm water management facilities within the Riparian Buffer Area Conservation District on property located at 613 South Warren Avenue, Willistown Township, Chester County (UPI No. 54-3-194). The property is located in the RA Residence District.

11. Public Hearing:

Application No. C-5-21. Application of Reed and Monica Sutton for conditional use approval pursuant to § 73-32.D (1) of the Willistown Township Code of Ordinances in order to make site improvements to their property including a pool, patios, a deck, reinforced turf, boulders, decorative walls, and driveway widening within areas of precautionary and prohibitive steep slopes for property located at 23 Old Covered Bridge Road, Willistown Township (UPI No. 54-7-20.29). The property is located in the RU Rural District.

12. Motion to Approve Settlement Agreement between Willistown Township and Ryan M. Heenan.

13. Authorization to Release Escrow Funds for the development known as Troutbeck Farms. This is Request #3, in the amount of \$220,549.93, with \$537,933.98 remaining in escrow balance.

14. Motion to Approve Resolution 15 of 2021: Appropriating Funds to Meet Unbudgeted Expenditures in 2021.

15. Motion to Approve Resolution 16 of 2021: Establishing Sewer Rental Fees for 2022.

16. Motion to Approve Resolution 17 of 2021: Establishing the Annual Tax Rate for 2022.

17. Motion to Approve Resolution 18 of 2021: Appropriating Funds for 2022 Budget.

Revenues \$13,229,641

Expenditures \$15,167,864

18. Motion to Approve Resolution 19 of 2021: Authorizing the Transfer of Unencumbered Moneys from One Township Account to Other Fund and Reserve Accounts in the amount of \$2,530,000.00.

**E. Citizens' Comments**

**F. Next Meeting - *All Meetings are open to the General Public***

Regular Meeting: Monday, January 3, 2022 at 7:00 PM at the Township Building and via Zoom.

**G. Adjournment**