

WILLISTOWN TOWNSHIP OPEN SPACE REVIEW BOARD MEETING MINUTES

Virtual Meeting via Zoom

January 25, 2021

The Regular Meeting of the Willistown Township Open Space Review Board came to order at 5:33 P.M. The following members were present: Ted Leisenring; Brook Gardner; Bob Kacergis; Jeff Vincent; and Erik Hetzel. Mary Hundt attended as Willistown Township staff liaison to the OSRB.

Minutes

Mike moved to approve the minutes from the meetings of September 28, 2020, and December 14, 2020; Brook seconded; the minutes were approved unanimously, 5-0.

Financial Review

Mike reviewed the Open Space Fund and noted that total assets are currently \$4.85 million with \$566,000 set aside for debt service; total available fund balance is approximately \$4.3 million. 736,000 last year 798,000 actual receipts 814,000. Consistent with past few years performance. Fund continues to grow.

Annual Reorganization

Brook nominated Ted as Chairman, seconded by Mike. Ted nominated Brook as Vice Chairman, seconded by Mike. Bob asked if both Ted and Brook were interested and willing to serve in those capacities, and both replied affirmatively. Ted asked Erik if he would continue as recording secretary, he accepted the nomination, and it was seconded by Mike. Board unanimously approved all three nominations.

New Business

Ted noted that the Board has a number of items that are real estate-related and will need to be discussed in executive session due to their confidentiality. Ted asked that any members of the public who have questions or comments raise their hand and address the board before being asked to leave. Elizabeth Jekot asked if the Board would be returning after executive session, Ted replied that the public session would end when the Board entered executive session and would not return to a public session. Ted and Mary asked if any other members of the public had additional questions or comments. Barbara Handelin asked what the process was to appoint Mimi Quinn to the OSRB. Ted indicated that the Board had met Mimi previously and that she is a member of the Historical Commission, so the OSRB members were already familiar with her qualifications. Ted asked Mimi if she would be interested in joining the OSRB and she expressed her interest. Ted discussed this with the members of the Board and asked Jennifer to advertise the open position. Mimi followed the Township process by filling out an application and submitting her resume to the Township for review. All of the OSRB members

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reviewed Mimi's qualifications and recommended that the Supervisors appoint her to the Board. The Supervisors subsequently appointed Mimi to the OSRB.

With no additional public comment or questions, members of the public were removed from the Zoom meeting so the Board could enter executive session, wherein confidential real estate matters were discussed.

Adjournment

The meeting was adjourned at 6:30 P.M. The next quarterly meeting is scheduled for December 14, 2020.

Remaining Scheduled Meetings in 2021: Sept 27, Dec 13

Respectfully submitted,
Erik Hetzel, OSRB Secretary