

WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
40 Lloyd Avenue, Suite 208, Malvern, Pennsylvania
November 13, 2012 at 7:30 PM

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:30 PM. Chairman Norman S. MacQueen, Vice-Chairman William R. Shoemaker and Supervisor Robert T. Lange were present. Also present were Manager David R. Burman and Chief John M. Narcise.

Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel

Mr. MacQueen led in the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Treasurer Report

Mr. Burman reported that a statement of revenues and expenditures as of October 31, 2012 had been provided. He reiterated his concerns from this evening's work session, stating that revenue from the Earned Income Tax, the General Fund's largest source of revenue, is underperforming for this point in the year. However, this is largely offset by increased revenues from Transfer Taxes and Permits & Fees. All departments have been diligently monitoring expenditures and controlling costs wherever possible.

Announcements – Mr. MacQueen

The Willistown Township Board of Supervisors and the Malvern Borough Council will meet jointly on Wednesday, November 14th at 7:00 PM in the cafeteria of the Sugartown Elementary School for the sole purpose of receiving public comment on the proposed Malvern-Willistown Greenway Plan.

The Willistown Township Zoning Hearing Board will meet on Wednesday, November 28th at 7:30 PM to hear the application of Circlewood GP, LLC, in which the Applicant seeks special exceptions to permit a used car sales business on the property located at 233 West Lancaster Avenue.

Unfinished Business

None.

New Business

Mr. Shoemaker moved to approve the minutes of the Supervisors' Meeting and Work Session held October 22, 2012. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the Lists of Checks and Interfund Transfers dated November 13, 2012. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the List of Procurement Card Purchases for September 2012. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Lange moved to approve the purchase of a GMC 3500 HD truck and plow package assembly for \$29,453 under the Statewide COSTARS Cooperative Purchasing Agreement, utilizing the Highway Aid Fund. Mr.

Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shomaker moved to approve a petition concerning the disposal of a very small strip of land along Highcroft Lane, off Boot Road. Mr. Burman explained that the Land Development Plans indicated that the Township was to take dedication of the roads and roadbeds within the Fox Run Farm / Highcroft development, and those lands were restricted so that they could be used for no other purpose. The Plans indicate that this very small strip of land was to have been offered to the adjacent property owner, rather than the Township. It is currently occupied by vegetated cover. It was never needed for the roads, the Township has never maintained it, and has no plans to utilize this land for any purpose, even if it could. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Lange moved to authorize staff to advertise the proposed budget for 2013. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to appoint Andrew Vaskas and Steven Eill to fill unexpired terms on the Park & Recreation Board. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Citizens' Comments

Jack McGinley, 2 Second Avenue, commented on the proposed used car lot for 233 West Lancaster Avenue. Kathryn Reutter, 101 Fairview, also commented on this matter. Andrew Vaskas, 170 Paoli Pike, also commented on this subject.

Next Meeting

Mr. MacQueen announced that the next meeting would be Monday, November 26, 2012.

- Work Session – 6:30 PM
- Regular Meeting – 7:30 PM

All meetings are open to the General Public.

Adjournment

Mr. Lange moved to adjourn the meeting. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Respectfully Submitted,



David R. Burman
Secretary