



WILLISTOWN TOWNSHIP PARKS AND RECREATION

MINUTES 10-20-2020 7 PM

MEETING VIA ZOOM

Members in Attendance: Ken Lehr, Chairman; Brad DeHart, Vice Chairman; Bernadette Downey; Bob Kacergis; Denise VanValkenburgh
Absent: Bill Unrath
Staff: Mary Hundt, Parks & Recreation Director

Administration

Old Business

Board Vacancy

The Board interviewed two candidates for the vacancy having previously reviewed their letters of interest and resumes. Denise motioned to recommend the appointment of Grace Frain to the vacant position on the Parks and Recreation Board. Brad seconded. All were in favor. Mary will write a memo to the Board of Supervisors conveying this recommendation.

New Business

Approval of Minutes

Tabled

Programming

Old Business

GO WilMa!

Mary is working on the release of another session of *GO WilMa!* for the fall.

Yoga in the Park:

Mary reported that she was devoting a lot of time to the Comprehensive Plan Survey reports and was unable to get the Yoga in the Park program off the ground this fall. She proposed that, with the colder weather coming, the Yoga in the Park now be offered as virtual programming. The Board was in full support of virtual yoga planning. Mary will discuss the process for approval with Sally Slook, Township Manager.

New Business

Summer Camp 2020

The general consensus of the Board regarding marketing summer camps was to wait for a COVID 19 vaccine to be released. Mary will discuss this with the summer camp program contractor. Concerns outside of health/safety/and welfare and low registration included potential financial risks if we do market the camps and have to reimburse if the camps are cancelled. Mary will ask Jason from East Goshen Township Parks & Recreation how the summer camps they held went and if there were any issues.

Planning

Old Business

Comprehensive Plan

Top Line Survey Report Presentation: Mary gave a township-wide Top Line Report presentation to the Board and responded to inquiries and comments. She will be giving this presentation to the Planning Commission next.

Next Layer Survey Analysis: Mary explained that the next layer of analysis would be a Top Line Report by Planning Area. Further drill down analysis will be possible when this report is completed.

Community Outreach: Mary talked about the two databases being created from the survey. One is for people who expressed volunteer interest and the other is comprised of those who want more information about the Comprehensive Plan. Both have been uploaded for communication purposes to the Township's Notify Me email system at willistown.pa.us and are open to the public to join as well.

Administration

Old Business

Board Vacancy

The Board interviewed two candidates for the vacancy having previously reviewed their letters of interest and resumes. Denise motioned to recommend the appointment of Grace Frain to the vacant position on the Parks and Recreation Board. Brad seconded. All were in favor. Mary will write a memo to the Board of Supervisors conveying this recommendation.

Old Business

Randolph Woods Master Plan: As promised, Bernadette reviewed the planning consultants Master Plan for Randolph Woods as prepared for the Malvern Borough Parks and Recreation Board. She reported that the Plan called for gating the entrance at Duffryn Trail, installing a deer fence; undertaking ecological restoration, creating nature zones, designing an accessible ADA compliant area along the creek, installing new bridges, restoring and rerouting trails, creating an outdoor classroom in the middle of the woods, installing a pavilion, creating a picnic area and nature playground, and establishing a mountain bike track up the street. Bernadette reported that the estimated cost of the project was \$1.2M.

New Business

Mary passed on an invitation from Willistown Conservation Trust to attend a celebration and new sign unveiling at Kirkwood Preserve that noted the Private/Public Partnership of Willistown Township and Willistown Conservation Trust in the protection and acquisition of Kirkwood Preserve. Other funding sources included Chester County and the State Department of Conservation and Natural Resources. The event was not open to the public due to COVID 19. The Trust invited Township Supervisors and people who were involved in the effort from both entities including the Parks and Recreation and Open Space Review Boards.

Public Comment

None

Adjournment

Bernadette motioned and Denise seconded. All were in favor.

Next meeting: Third Tuesday of the month, 7PM.

All meetings are open to the public through Zoom invitation.

Respectfully Submitted,

Mary N. Hundt, Recording Secretary