

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**  
**40 Lloyd Avenue, Suite 208, Malvern, Pennsylvania**  
**July 16, 2012 at 7:30 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:30 PM. Chairman Norman S. MacQueen, Vice-Chairman William R. Shoemaker and Supervisor Robert T. Lange were present. Also present were Manager David R. Burman and Police Chief John M. Narcise.

**Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel**

Mr. MacQueen led in the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Treasurer's Report**

Mr. Burman announced that he had provided a copy of the June 30 budget report to the Board for review. He also reported that the auditors had completed the draft audit for 12/31/2011 and are finalizing some items in preparation for a final presentation.

**Announcements**

Mr. MacQueen announced that the Planning Commission meeting for August has been rescheduled for August 8 at 7:30 PM.

**Unfinished Business**

None.

**New Business**

Mr. Shoemaker moved to approve the minutes of the Supervisors' Meeting and Work Session held June 18, 2012. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the Lists of Checks and Interfund Transfers dated July 16, 2012. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Lange moved to approve the List of Procurement Card Purchases for May 2012. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve Resolution 24 of 2012, amending the Township's Act 537 Plan for the Devon Road / Dayelsford Abbey project. Mr. Lange seconded the motion. Kathryn Rutter, 38 Fairview, commented on this matter. Mr. MacQueen clarified things. There were no further comments from the Board or the public, and the motion passed unanimously.

Mr. Lange moved to approve the release of escrow held for potential public improvements relative to the Willistown Hunt Homeowner's Association. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to approve and execute the updated Okehocking Preserve Crop Management Grant document. Mr. Lange seconded the motion. Jack McGinley, 2 Second Avenue, commented on this matter. Mr. Shoemaker clarified the intent. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to approve the administrative services agreement with Benefit Design Specialists, Inc. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Lange moved to approve Resolution 25, the PennDot Winter Traffic Services Supplemental Agreement. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to authorize the demolition of the old boy scout cabin on Grubb Road in the vicinity of Colonial Way, at a cost not to exceed \$8,500. Mr. Lange seconded the motion. Jack McGinley, 2 Second Avenue, commented on this matter. There were no further comments from the Board or the public, and the motion carried unanimously.

#### **Citizens' Comments**

Mike Kerr, 33 Stonehenge, commented with regard to site distances at Monument and Sugartown. Jack McGinley, 2 Second Avenue, also commented on this matter. Chief Narcise reported that he and his traffic officer would review this matter.

Jack McGinley, 2 Second Avenue, commented with regard to speeding in the vicinity of Duffryn Avenue. He also commented with regard to parking in the vicinity of Second Avenue and Grubb Road. Chief Narcise reported that he would investigate these matters.

Kathryn Reutter, 38 Fairview, commented with regard to the recent publicity surrounding the Paoli Transportation Center. She expressed concerns with the financing for this project. Mr. Shoemaker gave a detailed explanation of the project, the status and the financing or lack thereof. He further reported that the Township has consistently expressed a strong desire that traffic improvements occur before the work on the train station.

#### **Next Meeting**

Mr. MacQueen announced that the next meeting would be Monday, August 20, 2012.

- Work Session – 6:30 PM
- Regular Meeting – 7:30 PM

All meetings are open to the General Public.

#### **Adjournment**

There being no further business, the meeting adjourned.

Respectfully Submitted,



David R. Burman  
Secretary