

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**  
**40 Lloyd Avenue, Suite 208, Malvern, Pennsylvania**  
**May 29, 2012 at 7:30 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:30 PM. Chairman Norman S. MacQueen, Vice-Chairman William R. Shoemaker and Supervisor Robert T. Lange were present. Also present were Manager David R. Burman and Chief of Police John M. Narcise.

**Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel**

Mr. MacQueen led in the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Treasurer's Report**

No Report.

**Special Items**

Mr. MacQueen presented Resolution 17 of 2012, honoring Donald Thompson on his retirement from the Zoning Hearing Board after serving the Township in various capacities for over thirty years. Mr. Thompson expressed his appreciation for the opportunity to serve and to protect the Township's heritage.

Mr. Lange presented Resolution 18 of 2012, congratulating Alice Dowd on receiving the Girl Scout Gold Award.

Mr. Shoemaker presented Resolution 19 of 2012, congratulating Jonathan Claffey achieving the rank of Eagle Scout with the Boy Scouts.

Chief Narcise and Chairman MacQueen led a promotion ceremony for Sergeant Heim. Judge Tartaglia administered the oath of office.

**Announcements**

None.

**Unfinished Business**

None.

**New Business**

Mr. Lange moved to approve the minutes of the Supervisors' Meeting and Work Session held May 14, 2012. Mr. MacQueen seconded the motion because Mr. Shoemaker was not present at the May 14<sup>th</sup> meeting. There were no comments from the Board or the public, and the motion passed 2-0. Mr. Shoemaker abstained from voting on the motion.

Mr. Shoemaker moved to approve the Lists of Checks and Interfund Transfers dated May 29, 2012. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to adopt Resolution 20 of 2012 re-adopting the Municipal Emergency Operations Plan, and explaining that this was only an update and there were no significant changes from the previous edition. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to authorize the Chairman to execute the Land Development Agreements relative to FSP Willistown, LP, 1713-1721 West Chester Pike, pending the funding of escrows in a form acceptable to the approval of the Township Solicitor. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Burman reminded the Board that Resolutions 17, 18 and 19, presented earlier this evening, should be formally adopted by the Board.

Mr. Shoemaker moved to adopt Resolutions 17, 18 and 19 as presented earlier. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

**Citizens' Comments**

None.

**Next Meeting**

Mr. MacQueen announced that the next meeting would be Monday, June 18, 2012.

- Work Session – 6:30 PM
- Regular Meeting – 7:30 PM

All meetings are open to the General Public.

**Adjournment**

Mr. Shoemaker moved to adjourn the meeting. Mr. Lange seconded the motion. There were no comments from the Board or the public and the motion passed unanimously.

Respectfully Submitted,



---

David R. Burman  
Secretary