

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS  
MONDAY, JANUARY 4<sup>TH</sup>, 2021 AT 7:00 PM via Zoom**

**ANNUAL REORGANIZATION MEETING AGENDA**

**A. Call to Order**

**B. Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel**

**C. Organization of the Board of Supervisors - *Public Comment Before Voting***

1. Motion to Appoint a Supervisor as Temporary Chairman for Reorganization
2. Motion to Appoint Chairman for calendar year 2021
3. Motion to Appoint Vice-Chairman for calendar year 2021

**D. Motion to Appoint Township Officials- *Public Comment Before Voting***

- **Township Manager & Secretary:** Sally Slook
- **Chief of Police:** Robert P. Klinger
- **Treasurer & Finance Director:** Martin F. McKenzie
- **Public Works Director:** William R. Hagan
- **Sewer Department Manager:** William R. Hagan
- **Roadmaster:** James S. Stairs
- **Parks & Recreation Director:** Mary N. Hundt
- **Zoning Officer & Subdivision Officer:** Robert D. Smiley
- **Building Code Official & Deputy Zoning Officer:** Edward J. Tiernan
- **Township Engineer:** Michael R. Conrad, P.E., Yerkes Associates
- **Sanitary Sewer Engineer:** William N. Malin, P.E., Carroll Engineering Corp.
- **Traffic Engineer:** Michael W. Schneider, P.E. Pennoni
- **Township Solicitor:** William R. Christman, Esq., Lamb McErlane, PC
- **Zoning Hearing Board Solicitor:** Stacey L. Fuller, Esq., Gawthrop Greenwood, PC
- **Open Records Officer:** Jennifer P. Jacobs
- **Representative to Valley Forge Sewer Authority:** Sally Slook

**E. Motion to Appoint Township Boards and Commissions- *Public Comment Before Voting***

- **Historical Commission** Terry Kile (5 years)
- **Historical Commission:** Kirk Lindvig (5 years)
- **Park & Recreation Board:** Robert Kacergis (5 years)
- **Park & Recreation Board:** Brad DeHart (5 years)
- **Recycling Commission:** Don Knapik (2 years)
- **Recycling Commission:** Ken Lehr (2 years)
- **Recycling Commission:** Karl Malessa (2 years)
- **Land Conservancy Authority:** Mary Hundt (5 years)
- **Malvern Library Board:** Gretchen Score (3 years)
- **Vacancy Board:** Rita Reves (1 year)
- **UCC Board of Appeals** Gerald Bucaccio (5 years)
- **UCC Board of Appeals** Frank Houder (5 years)

**F. Unfinished Business- *Public Comment Permitted***

**G. New Business - Public Comment Before Voting on Each Item**

1. Motion to Approve of Minutes of Regular Meeting of December 14, 2020
2. Motion to Approve List of Expenditures and Interfund Transfers Dated December 31, 2020
3. Motion to Approve Resolution 1 of 2021 – Designation of Depositories for Township Funds (TD Bank, Meridian, Santander, US Bank)
4. Motion to Approve Resolution 2 of 2021 – Update Fee Schedule and Fees for Township Consultants
5. Motion to Approve Resolution 3 of 2021 – Invoices and Disbursements Between Meetings
6. Motion to Approve Resolution 4 of 2021 – Appointment to the Zoning Hearing Board
7. Motion to Approve Resolution 5 of 2021 – Designation of Emergency Service Providers
8. Motion to Approve Appointment of Delegates to PSATS Conference:  

Delegate	Sally Slook
Delegate	Martin F. McKenzie
Voting Delegate	William Shoemaker
9. Motion to Approve Treasurer’s Bond for Finance Director in the Amount of \$3,000,000
10. Motion to Approve Township Manager’s Bond in the Amount of \$3,000,000
11. Motion to Advertise a Conditional Use Hearing for January 25, 2020 on the Application of James Sheward/Shelamandiam 209 Lancaster LLC (Application Number C-4-20) for the construction of an electronic/LED sign at the property located at 209 West Lancaster Avenue, Paoli, pending review of the application at the January 6<sup>th</sup> Planning Commission Meeting
12. Motion to Waive Supervisors’ Compensation for 2021

**H. Citizens’ Comments**

**I. Next Meeting - All Meetings Are Open to the General Public**

Monday, January 25<sup>th</sup>, 2021 at 7:00 PM via Zoom

**J. Adjournment**