

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**  
**40 Lloyd Avenue, Suite 208, Malvern, Pennsylvania**  
**March 26, 2011 at 7:30 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:30 PM. Chairman Norman S. MacQueen, Vice-Chairman William R. Shoemaker and Supervisor Robert T. Lange were present. Also present were Manager David R. Burman and Chief of Police John M. Narcise.

Mr. MacQueen advised that Mr. Shoemaker would lead the meeting this evening, as Mr. MacQueen is recovering from a recent procedure.

**Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel**

Mr. Shoemaker led in the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

**Treasurer's Report**

Mr. Burman reported that the Independent Auditors have completed the fieldwork portion of the annual audit. A final report is expected in the coming months.

**Announcements**

Mr. Shoemaker announced that a continuance has been requested with regard to the Zoning Hearing Board meeting scheduled for Wednesday, March 28, 2012 related to the Greater Chester Valley Soccer Association.

Mr. Burman announced that the annual recycling drop-off would take place on March 31, 2012; the annual chipping event would take place on April 28, 2012; and, the annual shredding event would take place in early May.

**Unfinished Business**

None.

**New Business**

Mr. Lange moved to approve the minutes of the Supervisors' Meeting held March 12, 2012. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the Lists of Checks and Interfund Transfers dated March 26, 2012. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Langu moved to approve Resolution 11 of 2012 concerning the Special Study for Valley Creek Trunk Sewer. Mr. MacQueen seconded the motion. Mr. Burman explained that this was a revision to the prior Act 537 Amendment related to the Valley Creek Trunk Sewer project. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Lange moved to approved Resolution 12 of 2012, authorizing Signatures for Phoenixville Bank. Mr. MacQueen seconded the motion. Mike Kerr, a Willistown resident, asked why the Township is not working with a local banking institution. Mr. Burman reported that this account is a note that had been established years ago, and apparently Phoenixville had the most favorable terms at that time. There were no further comments from the Board or the public, and the motion passed unanimously.

Mr. MacQueen moved to approve the proposed detour relative to 237 King Street Partners, LLC, provided an agreement is executed to the satisfaction of the Township Solicitor. Mr. Lange seconded the motion. Jack McGinley, 2 Second Avenue, commented on the proposed detour. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. Lange moved to approve the request of the Chester Valley Little League to install a shed at Mill Road Park, and to authorize execution of the agreement between the Township and the CVLL. Mr. MacQueen seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Mr. Shoemaker moved to approve a waiver of the Township's Zoning Ordinance, specifically related to installation of signage in Rights-of-Way at Okehocking Nature Preserve and other parks throughout the Township, provided the owner of such Rights-of-Way gives written approval and provided the Police Department gives their approval with regard to any potential problems with sight distances. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

#### **Citizens' Comments**

Ms. Catherine Malan, 6 Clover Lane, commented on historical stormwater and groundwater issues. Ms. Malan referred to a letter drafted approximately six years ago by the Township Solicitor that included, in her opinion, erroneous statements concerning, among other things, a sump pump in her garage. She demanded a letter from the Township Solicitor retracting his allegedly erroneous statements. She stated that she will write her own letter if she does not receive the letter from the Solicitor. She discussed in detail the problems she has experienced with stormwater runoff. She is pondering actions that would be least offensive to her neighbors. She is still experiencing groundwater problems. Ms. Malan referred to a plan that had been drafted by the Township back in the early 1990's, which has yet to be located. Ms. Malan doubts that such a plan ever existed. Mr. Burman advised Ms. Malan that the Township is not required to perpetually retain documentation of proposed improvements that are not implemented. Ms. Malan expressed her opinion that the Township should resolve her stormwater and groundwater issues.

Jack McGinley, 2 Second Avenue, commented with regard to a mysterious phone call he received concerning a lawsuit related to a trail in Willistown Township. Although no one present was aware of such a lawsuit, Mr. Burman advised that the consultant who is working on the Malvern-Willistown Greenway Trail would be attending an upcoming work session of the Board of Supervisors to provide an update on their progress.

#### **Next Meeting**

Mr. Shoemaker announced that the next meeting would be Monday, April 23, 2012.

- Work Session – 6:30 PM
- Regular Meeting – 7:30 PM

All meetings are open to the General Public.

#### **Adjournment**

There being no further business, Mr. Shoemaker adjourned the meeting.

Respectfully Submitted,



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David R. Burman  
Secretary