

**WILLISTOWN TOWNSHIP POLICE PENSION ADVISORY BOARD MEETING MINUTES**  
**688 SUGARTOWN ROAD, MALVERN, PA**  
**AUGUST 8, 2017 AT 8:00 AM**

The regular meeting of the Willistown Township Police Pension Advisory Board came to order at 8:00 AM. The following members were present: Michael Devine, John Narcise, Steven Jones, Mark Monroe, and David Burman.

**New Business**

Mr. Jones moved to approve the minutes of May 20, 2017. Mr. Narcise seconded the motion. There were no comments from the Board or the public and the motion passed unanimously.

Mr. Devine reported that the Township's Actuarial Consultant, Joe Duda, had prepared a letter describing the effect of a change in the Assumed Rate of Return from the current 7.25% to either 7.0% or 6.75%. Mr. Duda's letter includes an analysis of the impact of such a change on the Actuarial Accrued Liability and the Minimum Municipal Obligation. Mr. Devine reminded members that the Township had reduced the Assumed Rate of Return in recent years, just as many other pension plans have done. Mr. Narcise expressed concerns about the impact such a change would have on the financial soundness of the plan, as it might impact policy decisions in the future. Mr. Devine commented that plan might also be unsound if the assumed rate of return does not correspond to the plan's true earnings. Mr. Devine also noted that reducing in the assumed rate of return is the prudent and responsible thing to do, based on the plan's performance. After a lengthy discussion, Mr. Burman moved to recommend a reduction in the Assumed Rate of Return from the current 7.25% to a proposed 7.0%. Mr. Narcise seconded the motion. There were no further comments from the Board or the public and the motion carried unanimously.

Mr. Gorman provided his regular quarterly update on plan performance.

Mr. Burman reported that the Board of Supervisors had authorized the conversion of the Retired Police Hospitalization Fund into a Trust Account to be invested with Vanguard in a similar manner as the Police Pension Plan. Mr. Gorman asked Mr. Burman to forward the latest statements reflecting the current holdings, so he could recommend appropriate Vanguard funds into which the account could be transferred.

**Citizens' Comments**

None.

**Next Meeting**

The next regular meeting of the will be held in early November, on a specific to be determined.

**Adjournment**

There being no further business the meeting adjourned.

Respectfully submitted,



David R. Burman  
Township Manager