

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS
688 SUGARTOWN ROAD, MALVERN, PA
FEBRUARY 10, 2020 AT 7:00 PM**

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:00 PM. Supervisors William R. Shoemaker and Barbara L. Handelin were present. Also present were Township Manager Sally Slook and Police Captain Robert Klinger.

Supervisor Shoemaker led the Pledge of Allegiance to the Flag and a moment of silence for military personnel.

Announcements

The Board met in Executive Session prior to this meeting to discuss real estate matters.

New Business

Minutes – Supervisor Handelin moved to approve the minutes of the meeting of January 27, 2020. Supervisor Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried 2-0.

Expenditures - Supervisor Handelin moved to approve the list of expenditures and interfund transfers dated February 7, 2020. Supervisor Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried 2-0.

Application for Vision Partnership Program (VPP) - Supervisor Shoemaker moved to approve the application for Vision Partnership Program (VPP), Chester County's Municipal Planning Grant Program for Funding, in the amount of \$50,000. Supervisor Handelin seconded the motion. Supervisor Handelin explained this allows Willistown to apply for grant funding to go towards hiring outside expertise in the review and modification of our Comprehensive Plan due in 2021. There were no further comments from the Board or the public, and the motion carried 2-0.

Agreement with Maillie, LLP – Supervisor Handelin moved to approve the agreement with Maillie, LLP for financial auditing services for years 2019-2021, in the amounts of \$27,000, 27,750 and \$28,500. Supervisor Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried 2-0.

Waiver for 107 West Central Avenue – Supervisor Handelin moved to approve the waiver for 107 West Central Avenue from Section 123-22. G3 of the Subdivision and Land Development Ordinance; to allow 25-foot access strip for Lot 1, not to be deducted from the lot area when calculating the net lot area. Supervisor Shoemaker explained the motion is following the Zoning Hearing Board recommendation when they approved the subdivision of this oddly configured parcel. Supervisor Shoemaker seconded the motion. The applicant's lawyer asked for the plans to be approved after this motion's approval so the project can move forward. The Board stated they can't approve an amended plan without a recommendation from the Planning Commission and the applicant needs to return to the next Planning Commission meeting on Wednesday, February 19, 2020. There were no further comments from the Board or the public, and the motion carried 2-0.

Time Extension for 107 West Central Avenue Subdivision and Land Development Application – Supervisor Shoemaker moved to approve the request for extension of time to submit subdivision & land development application for 107 West Central Avenue until February 28, 2020. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 2-0.

Time Extension for 220 Dutton Mill Road Conditional Use Application – Supervisor Shoemaker moved to approve the request for the extension of time to submit the conditional use application C-1-20 for 220 Dutton Mill Road until February 29, 2020. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 2-0.

Police Report – Captain Klinger reported the arrest for a hit and run. An arrest was also made for assault and aggravated assault in the Mill Park area. A suspect was arrested for fraudulent checks. An arrest was made for an assault on two ER nurses at Paoli Hospital. Police were also called to a local daycare after a message in a diaper from a baby shower was misinterpreted.

Resolution 8 -2020 - A resolution appointing the Designation of Emergency Service Providers. Supervisor Handelin moved to approved Resolution 8 of 2020. Supervisor Shoemaker seconded the motion. Supervisor Shoemaker explained this resolution will return fire and emergency services to the same status as last year - fire coverage remains the same, Paoli Fire Company will continue to cover their designated area for BLS (Basic Life Services) and Malvern Fire Company will provide ALS (Advanced Life Services) to the Paoli Fire Company area. There are 2 studies being done this year on fire and emergency services by the County and the Township, and the Board feels putting the previous coverage back in place is the best course of action until the studies have been completed.

Matt Miles, Chairman of the Board of Directors for Malvern Fire Company asked for clarification on the Board's term of "life safety." He also commented on response times for ALS and BLS services in the Malvern and Paoli Fire Companies designated areas. Discussion ensued.

Wendy McLean, Vice President of the Board of Directors for Paoli Fire Company thanked the Board for requesting data on their service calls and stated she and Chief Testa are happy to sit down with Malvern Fire Company in a smaller setting to see if they can tweak the coverage lines. Discussion ensued.

Jim Rapp, Chief of Malvern Fire Company, asked if a consultant has been selected for the Township study. Supervisor Shoemaker stated not at this time. Chief Rapp also asked if the Fire Companies would be a part of choosing the consultant. Supervisor Shoemaker stated that is a Board of Supervisors' decision. Discussion ensued.

There were no further comments from the Board or the public, and the motion carried 2-0.

Citizens Comments

Tom Renkey, 45 Tulip Drive, discussed issues with Applebrook Meadows riparian buffer destruction, Toll Brothers modification of decks without homeowner's approval or township issued permits, and the exceeding of impervious coverage after the as-built plans were created. Discussion ensued.

Mahala Renkey, 45 Tulip Drive, further commented on riparian buffer destruction by Toll Brothers and the contracted landscaping company when Applebrook Meadows was being built. Discussion ensued.

John Plonski, 63 Boxwood Court, lives in Applebrook Meadows and represents the HOA. He stated the Applebrook Meadows HOA has cooperated fully with the Township when the riparian buffer issue was brought up. The HOA

has hired a lawyer, are in the process of hiring a surveyor to measure different riparian buffer zones and are setting up a Riparian Buffer Taskforce to help manage and protect the riparian buffer in Applebrook Meadows. Discussion ensued.

A resident asked about resolutions being posted on the website prior to being passed for resident review. Supervisor Shoemaker asked Ms. Slook to ensure this was done in the future, when applicable. Ms. Slook stated it will be done.

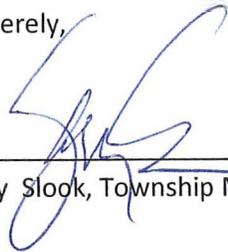
Next Meeting

The next meeting of the Board of Supervisors is scheduled for Monday, February 24, 2020, at 7:00 PM the Township Building meeting room located at 688 Sugartown Road.

Adjournment

Seeing no further business, the meeting adjourned.

Sincerely,



Sally Slook, Township Manager