

WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES
40 Lloyd Avenue, Suite 208, Malvern, Pennsylvania
January 23, 2012 at 7:30 PM

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:30 PM. Chairman Norman S. MacQueen, Vice-Chairman William R. Shoemaker and Supervisor Robert T. Lange were present. Also present were Interim Manager David R. Burman and Chief of Police John Narcise.

Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel

Mr. MacQueen asked Mr. Hugh Murray, to lead in the Pledge of Allegiance to the Flag, followed by a moment of silence for our troops.

Special Items

Mr. Lange read aloud Resolution 9 of 2012, Commemorating the Life and Contributions of Jill Townsend Red. Mr. Shoemaker moved to adopt the Resolution. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously. The Board formally presented the Resolution, in a frame, to Jill Red's husband, Donald.

The following awards and commendations were presented as part of the annual Willistown Police Department Awards Night. Chester County District Attorney Tom Hogan was in attendance and made a few brief remarks.

Letters of Commendation:

Sergeant Michael Lapira, Officer Zachary Bullock and Officer William Murrin
(Arrest of a subject with a gun on West Chester Pike)

Officer Zachary Bullock
(Vehicle stop of a subject wanted for Rape out of San Diego, CA)

Sergeant James Daniels, Sergeant Michael Martin and Officer Michael Kushner.
(Arrest of a subject for a theft)

Commendation of Merit:

Officer Zachary Bullock and Officer Matthew Brown.
(Arrest of subject with a knife on a domestic call)

Officer William Murrin
(Information on a bank robbery)

Distinguished Unit Citation:

Sergeant James Daniels, Sergeant Michael Martin, Detective Robert Will, Detective Jeffrey Heim and Officer Andrew Wahn.
(Arrest and investigation of subjects involved in a home invasion)

Life Saving Award:

Officer Robert Will,

Citizens Awards:

Doctor Edward Dickinson, Richard Constantine (Malvern Fire Company), Medic Michael Wishler, Medic Greg Lewis (Malvern Fire Company), EMT Eric Fedor, EMT Brandon Bullard (Paoli Fire Company).

(Saving a life)

Officer of the Year:

Detective Jeffrey Heim

20 Years of Service:

Chief John Narcise, Lieutenant Robert Klinger, Sergeant James Daniels, Sergeant Michael Martin, Officer Michael Kushner, Officer Robert Will.

Retirement Award:

Former Chief Hugh J. Murray Sr.

Treasurer's Report

Mr. Burman advised that the Treasurer's Report for December 31, 2011 was still pending.

Announcements

Mr. MacQueen announced that the Zoning Hearing Board will meet on Wednesday, January 25, 2012 at 7:00 PM to hold hearings on the following applications.

- 7098 Goshen Road, seeking a variance from setback requirements for an expansion of a dwelling, which is a historic structure.
- 870 Providence Road, seeking a variance from setback and impervious coverage requirements, to permit the reconstruction and expansion of a dwelling that was partially destroyed by fire.
- Great Valley Soccer Association, a continued hearing on the application seeking a Special Exception for the use of artificial turf fields.

Unfinished Business

None

New Business

Mr. Lange moved to approve the minutes of the Supervisors' Meeting and Work Session held December 19, 2011 and of the Supervisors Organization Meeting held January 3, 2012. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the Lists of Checks and Interfund Transfers dated December 30, 2011 and January 23, 2012. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to approve the Lists of Procurement Card Purchases for November and December 2011. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Burman advised that Snow Removal Bids were opened on December 30, 2011. Mr. Burman advised that the lone bid received was not precisely as requested in the bid documents. Mr. Burman recommended that, to ensure a transparent and fair bid process, the Board reject all bids and direct staff to prepare new specifications. In the meantime, Mr. Burman advised that Township staff would procure these services on an emergency procurement basis. Mr. Shoemaker moved to proceed in accordance with the Interim Manager's recommendations. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Burman advised that there were two bidders for the Road Materials Bids opened on December 30, 2011. The lowest responsible bidder for all items on which bids were received was Pyramid Materials, a Division of Haines & Kibblehouse, Inc. Mr. Shoemaker moved to award the contract to the lowest responsible bidder as reported by Mr. Burman. Mr. Lange seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to appoint Robert Lange to fill the unexpired term of William Shoemaker on the Open Space Review Board. Mr. Lange seconded the motion. Michael Kerr, a Willistown Resident, questioned the motion. Mr. MacQueen reported that Mr. Shoemaker was unable to attend the meetings of the OSRB due to his work commitments. There were no further comments from the Board or the public, and the motion carried unanimously.

Mr. Lange moved to appoint Jeanette Lindvig to fill the unexpired term of Jill Red on the Open Space Review Board. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

Mr. Shoemaker moved to appoint John Greim to fill the vacancy of elected auditor Tom Van Tiem, pursuant to Section 407 of the Second Class Township Code. Mr. Lange seconded the motion. Mr. MacQueen reported that Mr. Van Tiem had moved out of the Township, creating the vacancy. There were no further comments from the Board or the public, and the motion carried unanimously.

Citizens' Comments

None

Next Meeting

Mr. MacQueen announced that the next meeting would be Monday, February 13, 2012.

- Work Session – 6:30 PM
- Regular Meeting – 7:30 PM

All meetings are open to the General Public.

Adjournment

Mr. Lange moved to adjourn. Mr. Shoemaker seconded the motion. There were no comments from the Board or the public, and the motion carried unanimously.

Respectfully Submitted,



David R. Burman
Secretary