



## WILLISTOWN TOWNSHIP PARKS AND RECREATION

MINUTES 2-19-19 7:00 PM

PRESENT: ANDREW VASKAS, CHAIRMAN; NICK BOCCELLA, VICE CHAIRMAN; KEN LEHR, BRAD DEHART, DENISE VANVALKENBURG

### Administration

Approval of Jan 15, 2018 Meeting Minutes: Ken motioned as amended, Brad seconded. All were in favor.

### Old Business

#### Program Report & Expansion

Yoga: Mary spoke with the Township Manager again about the yoga program and proposed survey. The Township Manager, having spoken to the Supervisors, suggested that the Parks & Recreation Board formally propose the yoga program as additional recreational programming to the Supervisors for approval. Ken motioned to recommend Supervisor approval of the yoga program as previously proposed, Denise seconded. All were in favor.

Scout Day of Service in Honor of the 100<sup>th</sup> Anniversary of the Chester County Boy Scout Council: Mary reported that Okehocking Preserve will be a Day of Service location for this historic celebration. She asked Board members to consider volunteering as Crew Leaders on April 13 from 9 AM to noon.

Okehocking Trail Corps: Mary filled the Board in on a site visit she had at Okehocking with the Township trail consultant, Amy Lutsko, of Penn Trails. She reported that the soil at Okehocking is some of the most difficult to work with that Amy has ever seen. They were reviewing the trail sections adjacent to the spray field that have become very hard to navigate and that have shifted because of the use patterns. The trails need professional attention. Mary is getting a quote from Penn Trails to address this top-priority section of trail. Mary also reported that she discussed the Trail Corps and the viability of it with Amy. We learned the hard way that, even when trained and sent out with a County Ranger volunteer, trail work at Okehocking is tricky at best. Due to the difficulty the soil makeup presents and the finesse it demands Mary recommended retiring the Trail Corps in its current form and leaving the trail maintenance to professionals. The Board was in agreement with this recommendation.

#### Spotted Lanternfly Materials and Signage to Parks

Mary discussed her Spotted Lanternfly Management program.

### Communications/Planning

2019 Parks & Recreation Survey Material Review: Mary distributed the Township's 2004 and 2009 Parks & Recreation Surveys and associated materials, as well as a sample survey from Center Region PA. The Board briefly discussed the materials, and Mary asked the board to review them and make comments for discussion at the next Board meeting.

Receptionist and Community Outreach Coordinator Update: Mary reported that she and the Township Manager and current Receptionist/Outreach Coordinator had conducted phone interviews and had narrowed down the applicants from over 80 to three for personal interviews.

#### Kiosk Handouts

Mary provided kiosk fliers to the Board for posting.

Willistown Conservation Trust Meeting: Mary reported that the Open Space Review Board was having their next meeting at the Rushton Conservation Center on

March 25, 5:30 PM. She had spoken with the Chairman of that Board and suggested an invitation to members of the Parks & Recreation Board to attend as audience members so the boards could meet and both hear about the conservation priorities of the Trust. The Chairman of the OSRB was enthusiastic about the idea. Mary proposed attending this public meeting instead of setting up a separate public meeting for the Parks & Recreation Board to visit the Center and hear about the Trust's conservation priorities as discussed at the January Parks and Recreation Board meeting. The Board agreed, and the next Parks and Recreation Board meeting will be at the Township Building.

New Business

2019 Event and Program Schedule Review

Andrew acknowledged the one-person Department and the broad spectrum of programming, project, and management responsibilities entailed. He encouraged the continued prioritization of the Director and for her her focus on things we do really well.

Public Comment: None

Adjournment: Ken motioned, Denise seconded. All were in favor.

Next meeting: 3<sup>rd</sup> Tuesday of the Month at 7PM

All meetings are open to the public.

Respectfully Submitted,  
Mary Hundt, Recording Secretary