

**WILLISTOWN TOWNSHIP RECYCLING COMMISSION MEETING MINUTES  
688 SUGARTOWN ROAD, MALVERN, PA  
OCTOBER 8, 2019 AT 7:00 PM**

The regular meeting of the Willistown Township Recycling Commission came to order at 7:05pm.

Members present: Molly Perrin, Bruce Hartlein, Susan Vogel, Ken Lehr, Karl Malessa, and Don Knapik

Township staff: None present

**Announcements**

None

**Old Business**

- September 2019 Meeting Minutes will be approved at the November meeting.
- Ken Lehr, in his capacity as Vice Chair of the Commission, was provided with a spare key for the meeting room.
- Don reported that he has not heard back from Waste Management regarding permission to post their material entitled "Recycling in the US in 2019: Working together for a sustainable future".

**New Business**

- Molly was not able to get a Township email. She was told by Township to direct all correspondence through Jennifer Jacobs at jjacobs@willistown.pa.us.
- Molly reported that she had two constituent contacts during the past month. One regarding recycling of cardboard and whether Commission would pick up from her house (no, use hauler) and the other about recycling T12 light bulbs at the upcoming Chester County event (yes).
- Event summaries were provided to Molly for shredding and chipping. Still need E-Waste summary from Mark.
- Molly, Karl, Don and Susan met with Township representatives (Township Manager, Sally Slook, Public Works Director, William Hagan, and Traffic Officer, Luis Bills, and Outreach Coordinator, Jennifer Jacobs to discuss improving the traffic flow at recycling events, particularly to avoid overflow traffic onto Sugartown Road. They agreed on a new pattern which will be implemented at future events. Ms. Slook agreed to contact the school board about moving future recycling events to one of the school parking lots.
- Staffing was confirmed for the upcoming October events: Chipping: Don, Karl, and Bruce. Shredding: Ken, Karl, and Molly. Don to pick up signage from township office.
- Molly reminded the Commission members to RSVP for the Township Volunteer thank you event on November 7 at the Desmond Hotel.
- The December meeting will be cancelled.

**Citizen's Comments- None**

**Next Meeting**

The next regular meeting of the Recycling Commission will be held on Tuesday, November 12, 2019 at 7:00pm at 688 Sugartown Road.

**Adjournment**

There being no further business, the meeting adjourned at 8:07 pm

Respectfully submitted,  
Bruce Hartlein, Secretary