



## WILLISTOWN TOWNSHIP PARKS AND RECREATION BOARD MEETING MINUTES, APRIL 27, 2010

This regularly scheduled meeting of the P&R Board held at the Township Offices was called to order by D. McDonnell at 7:10pm.

<u>Present</u>	<u>Absent</u>	<u>Public</u>
D. McDonnell, Chair	T. Ramando	Jim Kerr
K. Lehr, V. Chair		
C. Walsh		
B. Kacergis, Secretary		
J. Young		
G. McHugh		
M. McLoughlin, P&R Director		

### **P&R Board Minutes**

No minutes were submitted for review/approval. Prior meeting did not have a quorum and did not constitute an official P&R Board meeting.

D. McDonnell to explore whether email approvals suffice for acceptance of minutes to allow for approvals between meetings.

B. Kacergis will send all approved minutes to Donna McGreevy ([dmcgreevy@willistown.pa.us](mailto:dmcgreevy@willistown.pa.us)). M. McLoughlin will post approved minutes in the "About Us" tab on the P&R website.

### **Board Reorganization**

Xxxx proposed maintaining existing P&R Board roles. After a brief discussion there was an unanimous affirmative vote. Each of the officers accepted the roles.

D. McDonnell agreed to continue serving as liason to the Board of Supervisors.

J. Young agreed to continue serving as liason to the Planning Commission with backup by R.Kacergis

### **Financial Report**

There was a brief overview and discussion of the P&R Budget. All spending is considered discretionary and subject to Board of Supervisors review/approval.

### **Staff Management**

Mike Wolford (assistant to P&R) has submitted his resignation. Recruiting for a replacement will be done within the local market to replace this part-time role. There is a deliberate focus on trying to find a Willistown resident to fill this role to build local relationships.

### **Marketing/Communications**

The summer camps have begun accepting registrations. Marketing has been done via flyers, e-marketing, and schools.

### **Programming**

Wonderful World Garden Camps – 1 week has already sold out and other are filling.

Other programs. M. McLaughlin briefly outlined upcoming events and shared a draft of the promotional flyer. She solicited the P&B Board members to volunteer and have a visible presence at events.

### **Planning**

Greentree citizens proposal – M. McLaughlin provided a brief presentation/overview of a proposal from a group of citizens from Malvern Moms to enhance Greentree Park. The P&R Board suggested that the group take the proposal directly to the supervisors. The P&R Board believes that the concept, in general, is a good one and that there will be citizen support based on the 2009 resident survey. R. Kacergis will pull summary analysis from the survey to provide additional perspective on potential demand/acceptance of the proposal among the residents of Willistown and especially in the area of the township around Greentree Park.

There was a brief discussion of the Randolph Woods connection trail. The P&R Board felt that the planning proposal under consideration was expensive relative to the overall project value.

There was a brief executive session discussion of an Open Space Review Board property that is under consideration. The P&R Board reiterated its support of a position that was articulated in a letter to the Board of Supervisors last Fall.

M. McLaughlin provided an overview of the long-range trail corridor planning activity that is going on in our area.

### **New Business**

R. Kacergis mentioned that the keeper of the beehives at Sugartown Gardens is going to college in the Fall and was looking for a replacement to care for the hives. R. Kacergis will affirm that he is still looking and if so, the P&R Board can assist him in soliciting that replacement via the newsletter and e-marketing.

### **Scheduling**

After a general discussion of attendance and potential meeting routines, the P&R Board decided to meet every 3<sup>rd</sup> Friday at 7:30am to accommodate several members who regularly travel during the week.

Ken motioned to adjourn, George seconded. The meeting was adjourned at approximately 9:30 pm.  
**Our next scheduled meeting will be Friday, May 21 at 7:30am at the township building.**

These minutes are respectfully submitted by B. Kacergis, Secretary of the Willistown Township Parks & Recreation Board. May 21, 2010.